

# **ENVIRONMENT, TRANSPORT & SUSTAINABILITY COMMITTEE ADDENDUM TWO**

**4.00PM, TUESDAY, 17 JANUARY 2023**

**COUNCIL CHAMBER, HOVE TOWN HALL**

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# ADDENDUM

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# Brighton & Hove City Council

## Environment Transport & Sustainability Committee

## Agenda Item 66

**Subject:** Fees and Charges 2023-24

**Date of meeting:** 17<sup>th</sup> January 2023

**Report of:** Executive Director, Economy, Environment & Culture;  
Executive Director for Housing, Neighbourhoods & Communities; Executive Director, Health & Adult Social Care

**Contact Officer:** Name: Various  
Tel: Various  
Email: Various

**Ward(s) affected:** All

### For general release

*Note: The special circumstances for non-compliance with Council Procedure Rule 7, Access to Information Rule 5 and Section 100B (4) of the Local Government Act as amended (items not considered unless the agenda is open to inspection at least five days in advance of the meeting) were that late changes in several projections required further revision and finalisation*

### 1. Purpose of the report and policy context

- 1.1 The purpose of this report is to set out the proposed 2023/24 fees and charges for the service areas covered by the Environment, Transport and Sustainability Committee, in accordance with corporate regulations and policy.
- 1.2 Given the financial situation the council is under, this report also sets out where proposed fees and charges for 2023/24 can be brought forward for implementation in the current financial year.

### 2. Recommendations

- 2.1 That Committee agrees the proposed fees and charges for 2023/24 as set out within the report.
- 2.2 That Committee agrees the proposed fees and charges in paragraph 3.6 relating to Monitored Contractor Scaffold Licence, Brown Tourist Signs and Development Directional Signs, to be implemented with immediate effect in the current financial year 2022/23 allowing for lead in time to update systems, charging methods and notice periods.
- 2.3 That Committee agrees the proposed fees and charges in paragraph 3.19 relating to Traders permit and Business permit fees, to be implemented with

immediate effect in the current financial year 2022/23 allowing for lead in time to update systems, charging methods and notice periods.

- 2.4 That Committee agrees the proposed fees and charges in paragraphs 3.35 – 3.36 relating to Garden Waste Collection Service fees, to be implemented with immediate effect in the current financial year 2022/23 allowing for lead in time to update systems, charging methods and notice periods.
- 2.5 That Committee delegates authority to the Executive Director of Economy, Environment & Culture (in relation to paragraphs 3.5 - 3.39), the Executive Director of Housing, Neighbourhoods & Communities (in relation to paragraphs 3.40 - 3.41) and to the Executive Director of Health & Adult Social Care (in relation to paragraphs 3.42 – 3.46) to change fees and charges as notified and set by central Government during the year.

### **3. Context and background information**

- 3.1 As part of the budget setting process Executive Directors are required to agree changes to fees and charges through relevant Committee Meetings. The management of fees and charges is fundamental both to the financial performance of the City Council and the achievement of the Council's corporate priorities. The council's Corporate Fees & Charges Policy requires that all fees and charges are reviewed at least annually and should normally be increased in line with the cost of providing the service to maintain income in proportion to the net cost of service. The Corporate Fees & Charges Policy also stipulates that increases above or below a 'corporate rate of inflation' should be approved by committee. However, it should be noted that the corporate rate of inflation (3%) is not a default rate of increase and is a planning assumption only, set early in the financial year, and should not therefore determine actual increases which should normally reflect current inflation rates and cost increases to ensure that income is maintained in proportion to expenditure.
- 3.2 Fees and Charges increases to cover our increased costs are one of a number of measures that are being taken by Directors to help bridge the revenue budget gap in the current year. Set out below is a range of measures being taken:
  - Moratorium on recruitment in the current financial year (unless there are exceptional circumstances, which can arise for delivery of frontline and/or income generating services )
  - Rigorous review of all fees and charges applied by services within the directorate, pushing fee increases as far as is considered feasible and bringing forward the increase into the current year where possible. One suggestion at P&R Cttee was to bring forward reductions in Concessionary fare payments to bus operators that will need further work to determine the requisite contractual notice periods and recognition that operators will also require to issue 70 day Statutory Notices if services are impacted and need to be withdrawn. These issues will determine if in-year reductions are feasible and any quantum.

- Participation in meetings with lead Members to challenge fee and charge proposals
- Cessation of all non-essential expenditure
- Starting the review of capital expenditure to identify where reprofiling of expenditure, appraisal of essential budgets, changes in scope are possible to reduce the impact on the revenue budget
- Briefings to all staff to ensure consistency of message about required measures across all services
- Regular discussions of the above items and of TBM reports at DMT meetings and Extended DMT meetings

3.3 The committee are advised that if the proposed fees & charges recommended in this report are not agreed, or if the committee wishes to amend the recommendations, then the item will normally need to be referred to the Policy & Resources Committee meeting on 9 February 2023 to be considered as part of the overall 2023/24 budget proposals. This is because the 2023/24 draft and final budget proposals are developed on the assumption that fees and charges are agreed as recommended and any failure to agree, or a proposal to agree different fees and charges, may have an impact on the overall budget proposals, which means it would need to be dealt with by Policy & Resources Committee as per the requirements of the constitution. However, this does not fetter the committee's ability to make alternative recommendations to Policy & Resources Committee.

3.4 It is not always possible when amending fees and charges to increase by the exact inflation figure due to rounding. As a result, some fees and charges are rounded for ease of payment and administration.

### **City Transport - Highways (Appendix 1)**

#### Highways

3.5 It is proposed to increase most of the non-statutory fees and charges by 10% to ensure all costs are recovered. Highways Licences, Traffic Regulation Orders and Hoarding fees will uplift by 3%. Where percentage increases are under or over +10% or +3%, this is to ensure that increases can be made in whole pounds.

3.6 It is also proposed that fees and charges uplifts for Monitored Contractor Scaffold Licence, Brown Tourist Signs and Development Directional Signs as outlined in Appendix 1 are brought forward with immediate effect allowing for lead in time to update systems, charging methods and notice periods.

3.7 The proposed fees and charges are set out in **Appendix 1**.

### **City Transport – Parking (Appendix 2)**

- 3.8 Decriminalised Parking Enforcement (DPE) was introduced in July 2001 with the aim of reducing congestion and improving traffic management. Any surplus arising from on street parking is spent on qualifying expenditure as governed by section 55 of the Road Traffic Regulation Act 1984 as amended by section 95 of the Traffic Management Act 2004.
- 3.9 All the surplus generated from parking charges after direct costs is invested locally into bus subsidies, concessionary bus fares, Local Transport Plan costs and local environmental improvements as permitted under the Act. More information is available in the Parking Annual Report 2021/22. The updated 2021/22 Parking Annual Report is also being discussed within this ETS Committee meeting.
- 3.10 Improving air quality is a key objective for Brighton & Hove City Council. As part of a range of measures to improve air quality such as the Low Emission Zone, parking charges can also help to encourage less polluting travel options and reduce emissions. In addition, congestion across the city can affect the reliability of journey times and long-term parking can reduce accessibility and the turnover of spaces. Better accessibility through a high turnover of vehicles being parked helps to support local businesses. Parking charges can help to encourage alternative transport choices and higher turnover of spaces. Penalty Charge Notices (PCNs) are set by central government and cannot be changed independently.
- 3.11 Over the last three years since 2019/ 2021 the budget expectation for Parking Services has increased from £34.7m to £43m.
- 3.12 The proposed 2023/24 fees follow a review of parking demand in the city and the objectives set out in the council's Local Transport Plan, therefore changes focus on some high demand areas and new initiatives to achieve the overall inflationary increase combined with further budget saving proposals for 2023/24. This aims to stabilise parking income and manage the impact of surcharges for resident permits.
- 3.13 A schedule of fees and charges for on-street parking is included in **Appendix 2** with more detailed prices for resident permits in **Appendix 3**.
- 3.14 When taking forward proposals for increases the focus has been on high demand areas of impact alongside changes across the board. The latter approach in isolation can actually lead to financial losses as has happened in the current financial year. Demand loss has been far higher than anticipated for permits and on-street paid parking income and the Parking Services budget is tracking substantially below the income target. The most noteworthy proposals are as follows:

Resident Permits (within Controlled Parking Zones)

- 3.15 Resident permit parking income in Brighton & Hove is forecast at TBM07 to be a loss of income of £1.741m (-14.02% of budget) in 22/23 compared to a budget of £12.4m. The total number of permits themselves (36,000 resident permits, 15,000 other permits and 360,000 visitor permits per year) are not declining overall due to all the new parking schemes introduced. However,

resident permits are declining in certain Controlled Parking Zones. It is becoming increasingly difficult to attain income targets from increased prices over the last few years and the city is losing parking spaces as a result of active travel measures.

- 3.16 The underachievement of resident permits and reduced forecasts within on-street parking (see below) is likely to be partly as a result of the significant estimated loss of £0.858m following the reduction of permit and paid parking spaces due to active travel measures (e.g. Madeira Drive, Old Town, A259 – eastern section) introduced over the last 2 years. There will be further reductions in parking spaces following the introduction of schemes on the A259 Seafront Cycle Lane (western section), A23 Cycle Lane, Liveable Neighbourhood, communal bins, School Streets, Valley Gardens Phase 3, Madeira Terraces and the Cycle Hangar Programme. Officers are working across the EEC directorate to mitigate these parking losses where possible.
- 3.17 The rest of the underachievement is due to the reduced demand in residents and visitor permits across all zones during and since the pandemic. Price increases are reducing demand for permits. This included in 22/23:
- A 6 to 9% increase overall.
  - High Demand resident parking zones introduced with increased prices in Central Brighton / Brunswick & Adelaide
  - An increase from 50% to 75% for the high emission charge
  - 30/40/80% (£100+) increases to the surcharges for second and third+ vehicles per household which is yet to be introduced.
- 3.18 There are budget proposals for 23/24 and future years to change resident parking schemes from light touch to full schemes with further surcharges due to come in the next financial year. The upcoming surcharges have already increased once in the 2022/23 budget before implementation has been undertaken and resulting income/loss of revenue analysed.
- 3.19 A new rules-based permit price and duration model will be implemented for Business and Trader Permits (in January 2023) and Resident Permits at some point in the first quarter of 2023. This will require a new model so the online system can cope with surcharges, low income discounts and exemptions, and the associated refunds when people move or change position in their households. None of these can be delivered without this new price & duration model so this software development work is an essential first stage. This means the proposed price increase for resident permits has been made as near as possible to the proposed £10 and £15 increases to the base prices.
- 3.20 The new price-duration model is designed to protect parking income and is also designed to give officers maximum flexibility, within a set of rules, to make adjustments to meet future requirements that the service may be asked to deliver. The model has been designed to minimise changes to the actual prices and are mainly caused by rounding certain fees, as indicated in **Appendix 2**. Permit durations will change slightly as they will retain the names 'Annual', '6 month', '3 month', 'Monthly', but will carry subheadings to show that these are calculated as 365 days, 180 days, 90 days, and 30

days. Once implemented, this model means that any future changes to prices will need to follow percentage based rules rather than arbitrary amounts. It will still allow a high degree of flexibility in setting prices to meet current and future policy decisions.

3.21 However, to ensure the overall corporate inflationary increase is delivered alongside additional budget savings it is necessary to take the following proposals forward. It is important to highlight that resident permit holders would get an additional hour of parking on-street following the increase of parking schemes to 8am-8pm. A full schedule of resident permit fees and charges (and other permit fees below) are included at **Appendix 2 & 3**.

- Increase Light Touch resident parking scheme resident permits by 9.5% on average.
- Increase Full resident parking scheme resident permits (including High Demand schemes) by 9.2% on average.
- Reduce the discount of low emission vehicles to 25% from the current 50%.
- A programme of converting light touch schemes into full schemes and combining zones over a 4 year programme. The consultation for this would be directly through the Traffic Regulation Order process with comments being presented to this Committee throughout the 4 year process. This would also mean that for all further consultations no option of light touch schemes will be offered when consulting residents which would be a change to current policy.

#### Other permits / proposals

- Remove the annual transferable guest permit for residents in Zones B & D (Moulsecoomb and Coldean event day parking schemes). Residents will still be able to continue to use visitor permits.
- Remove the 3 month option for school permits as no schools were applying for a 3 month permit as they all want an annual permit.
- Reduce the discount of low emission vehicles to 25% from the current 50%.
- Increasing parking suspension fees by on average 20%

#### On-Street Parking

3.22 On-Street paid parking income in Brighton & Hove is forecast at TBM07 to be a loss of £1.5m (-10.78% of budget) in 22/23 compared to a £13.9m budget.

3.23 The underachievement of resident permits and reduced forecasts within on-street parking is also likely to be partly as a result of the loss of permit and paid parking spaces due to active travel measures as described above. The



rest of the underachievement is due to the reduced amount of paid parking demand within the city since the pandemic.

- 3.24 In 22/23 there was an increase on-street and off-street parking charges across the city by 15% and high tariffs (Central Brighton & the seafront) by an average 19%.
- 3.25 However, to ensure the overall corporate inflationary increase is delivered alongside additional budget savings it is necessary to take the following proposals forward. A full schedule of on-street paid parking fees and charges are included at **Appendix 2**:
- 10% on average increase for on-street paid parking across the city.
  - Make all on-street and off-street barrier and surface car parks 8am - 8pm to ensure consistency across zones. This would include removing the winter tariff on the seafront. This would effectively mean an additional one hour parking cost for users from 8am-9am in most cases. This would also apply to permit holders who would get an additional hour of parking on-street.
  - Change seafront zone, zones N (Central Hove), J (Goldsmid), C (Queens Park) and H (RSCH area) from low to High tariffs. Also to change the seafront zone, the Brunswick & Adelaide area (Zone M) from medium tariff to high tariff. The main risks are high demand loss which has been factored in. This would include incorporating Kings Road seafront section into relevant zone (Z or M) and making the seafront area all high tariff with no winter tariff.

#### Off-Street Parking

- 3.26 Off-Street parking income in Brighton & Hove is forecast at TBM07 to be a loss of £0.041m (-0.47% of budget) in 22/23 compared to a £8.7m budget.
- 3.27 As with on-street parking charges, the proposed changes are considered to be at a level which reflects the administration's traffic management objectives, particularly to reduce congestion and promote alternative forms of transport by moderating demands in certain bands.
- 3.28 In 22/23 there was an increase to the off-street parking charges across the city by 15% in addition to increases in previous years. It is also important to note that prices to some paid parking are getting very close to the costs of a discounted Penalty Charge Notice (£25 to £35 depending on offence) which are set at a national level.
- 3.29 The Lanes Car park and the Regency Square car park are performing more favourably than other barrier car parks. However, it is important for pricing to remain comparable with private car parks, in particular the Russell Road car park serving Churchill Square run by NCP (who are also likely be increasing prices for 23/24). Their 22/23 prices are as follows:

#### **Russell Road Car Park (NCP – Churchill Square)**

|   |                |
|---|----------------|
| Pay on the day (not using app in advance) |                |
| 1 hour                                    | £4.95          |
| 1 to 2 hours                              | £9.90          |
| 2 to 3 hours                              | £14.85         |
| 3 to 4 hours                              | £19.80         |
| 4 to 5 hours                              | £24.75         |
| 5 to 6 hours                              | £29.70         |
| 6 to 24 hours                             | £32.95         |
| Early bird entry by 0900                  | £9.95          |
| Night rate 1700-0300                      | £7.95          |
| Season Tickets                            | £4.25 per day. |

3.30 A full schedule of proposed car park fees and charges are included in **Appendix 2**: The most noteworthy proposal is:

- 10% on average increase of off-street paid parking across the city.

### **City Environmental Management (Appendix 4)**

#### City Parks - Allotments, Parks and Sports Bookings

3.31 It is proposed to uplift charges for allotments in line with standard inflation at 3%, and to also introduce a £25 annual administration charge for all plot holders, except those with a concession. This additional fee contributes to the overall cost of providing the service. It is also proposed to increase parks and sports bookings by 10%. A schedule of fees and charges is included at **Appendix 4**.

3.32 The principle of charging for dedicated trees and benches is to recover the costs to the council of running the service. Sports bookings have historically been set at a rate to reflect the council's health and wellbeing objectives and it is recognised that most sports bookings do not recover the cost of provision. There is an ongoing review of the sports booking service provision to investigate options to increase the proportion of costs met by the service user.

#### Car Parking Charges in Parks

3.33 Car parking charges at the car parks located at Preston Park, East Brighton Park and Stanmer Park were first introduced in 2011, 2014 and 2021 respectively to manage the level of parking activity with any net surplus generated ring fenced to invest in park improvements. The proposal is to align the parking charges of Preston Park and Stanmer Park Patchway car parks with equivalent on-street tariffs for 2023/24 with the remaining areas (Chalk Hill, Church Car Park, Lower Lodges and Upper Lodges at Stanmer Park and East Brighton Park) to increase by 10%.

#### City Clean - Flyering Licenses

- 3.34 Flyering licences fees are set at a rate that is considered reasonable to allow appropriate regulation and minimisation of flyering activity and to partly recover the cost of work required to clear the litter generated from flyering activity. It is proposed that flyering licences are uplifted by 10%. All licences will be valid for 24 hours. Details of the new fees are set out in **Appendix 4**.

#### Garden Waste Collection Service

- 3.35 The existing garden waste collection service charge is currently £70 per household per year. The proposal is to increase the garden waste charges by £15 to £85 per household pe year which is comparable with neighbouring authorities.
- 3.36 It is also proposed to bring forward the increased fees for the garden waste collection service. This increase for the remainder of the year ensures the proportion of income to expenditure for this service remains intact following the rising inflation on expenditure. If agreed prices will increase following up to a 42 day lead in time and will only be applied to new and renewing customers. Customers with agreements in place will not have their fee increased until their next renewal.

#### Bulky Waste Collection Service

- 3.37 The current Bulky Waste fee is £50 for three items, with each extra item charged at £10 each. The proposal is to increase to £60 for three items (excluding white goods), with each extra item £12 each. Each white good will cost £45 each. It is also proposed that the current 50% discount is removed. It should be noted that no other neighbouring local authorities offers a discount for this service other than Eastbourne who offer a 25% discount. The table below shows analysis of nearby Local Authorities:

| <b>Local Authority</b>     | <b>Minimum Price</b> | <b>Discounts</b> |
|----------------------------|----------------------|------------------|
| <b>Lewes District</b>      | £55.00               | No               |
| <b>Wealden District</b>    | £55.00               | No               |
| <b>Eastbourne Borough</b>  | £50.00               | 25%              |
| <b>Adur &amp; Worthing</b> | £45.00               | No               |
| <b>Rother District</b>     | £40.00               | No               |
| <b>Hastings Borough</b>    | £35.00               | No               |

- 3.38 The changes will ensure the service does not operate in financial deficit and therefore add to the pressures of CEM. The proposed model supports the delivery of the statutory responsibility, whilst protecting the service against a financial loss.
- 3.39 All City Parks and City Clean charges are set out in **Appendix 4**.

## **Safer Communities (Appendix 5)**

### Trading Standards

- 3.40 It is proposed to increase the non-statutory fees and charges in line with the September CPI rate of inflation at 10.1%.

### Environmental Health

- 3.41 It is proposed to increase the majority of the non-statutory fees and charges in line with the September CPI rate of inflation at 10.1%.

## **Bereavement Services (Appendix 7)**

- 3.42 This year's fees and charges review for Bereavement Services has considered the continuing competitive market and other options available to bereaved families when making funeral arrangements. The majority of our funeral business comes from Local Independent funeral directors who have the difficulty of trying to compete with the larger companies (e.g. Dignity/ Co-op / CPJ Field). These companies currently have major national advertising campaigns offering low cost funerals – cremation only, no funeral service etc. We are proposing an average increase of 8% on our main fees to continue to ensure our costs are covered. Despite this increase it is hoped we can minimise the impact on the Local Independent funeral directors at a time when, we acknowledge, they will be impacted by rising costs due to the current financial crisis. We hope to continue to be their crematorium of choice in the local area. It should be noted there is a direct competitor immediately adjacent to our Woodvale Cemetery and Crematorium grounds, which is privately owned by Dignity Funeral Services, the largest owner of private crematoria in the country.
- 3.43 Benchmarking has been carried out with local neighbours where comparable fees and charges are available. This provides valuable information because they are alternative service providers who customers are most likely to opt for as an alternative to Brighton & Hove City Council's services.
- 3.44 As with previous reviews, there are no proposals to change charging policies in relation to children. The proposals are formulated to be consistent with the general principle of cost recovery as already stated, including maintaining the facilities we have at Woodvale where our Crematorium chapels and grounds are grade 2 listed.
- 3.45 The proposals to increase cremation, burial and memorialisation fees from 1 April 2023 will generate an estimated additional £0.100m assuming business levels remain consistent with the pre-Covid 2019/20 year. These proposals are based on the service continuing to follow best practice in line with guidance from the Institute of Cemeteries and Crematorium Management (ICCM), a national organisation providing policy and best practice guidance to Burial and Cremation authorities.

3.46 Please see **Appendix 7** proposed Bereavement Services fees and charges and **Appendix 8** Bereavement Services benchmarking.

#### **4. Analysis and consideration of alternative options**

4.1 The proposed fees and charges in this report have been prepared in accordance with the council's fees and charges policy and form part of the proposed budget strategy. They take account of the requirement to increase by the corporate inflation rate of +3.0% (unless otherwise stated) and consideration has been given to other factors such as statutory requirement, cost recovery and prices charged by competitor / comparator organisations.

#### **5. Community engagement and consultation**

5.1 Where Traffic Regulation Orders are required for proposed transport fee changes, objections received will be reported to this committee at a future date.

#### **6. Conclusion**

6.1 Fees and charges are considered to be an important source of income in enabling services to be sustained and provided. A wide range of services are funded or part funded by fees and charges including those detailed in this report. The overall budget strategy aims to ensure that fees and charges are maintained or increased as a proportion of gross expenditure through identifying income generating opportunities, ensuring that charges for discretionary services and trading accounts cover costs, and ensuring that fees and charges keep pace with price inflation and/or competitor and comparator rates.

6.2 Fees and charges budgets for 2023/24 are assumed to increase by a standard inflation rate of +3.0% with the exception of those listed within this report. The council's Corporate Fees and Charges Policy requires that all fees and charges are reviewed at least annually and should normally be increased by either; the standard rate of inflation, statutory increase or increases in the costs of providing services.

#### **7. Financial implications**

7.1 The fees and charges recommended in this report have been reviewed in line with the Corporate Fees & Charges Policy and all relevant regulations and legislation. The anticipated recurring financial impacts of fee changes will be reflected within service revenue budgets. Increases to meet the corporate rate of inflation of 3.0% are normally applied to all council income budgets (exceptions include statutory Penalty Charge Notices) as a minimum but fees & charges should normally be set to recover costs and/or maintain income in proportion to expenditure. Increases above or below the corporate rate of inflation require approval by the relevant service committee or Policy & Resources Committee and can result in additional contributions toward the cost of services and/or corporate and service overheads. This can also result in the achievement of a net budget saving to the council. Where this is the case, this will be reflected in Budget proposals for the

relevant service and will be incorporated within the revenue budget report to Policy & Resources Committee and Budget Council in February 2023. Income from fees and charges is monitored as part of the Targeted Budget Monitoring (TBM) process.

- 7.2 In the case of on-street parking permits, tariffs and penalty charges, the use of any surplus income from civil parking enforcement, after taking into account costs, is governed by section 55 of the Road Traffic Regulation Act 1984 as amended. This requires the defined Parking Surplus to be used for transport and highways related projects and expenditure such as supported bus services, concessionary fares, Local Transport Plan projects and environmental improvements. Where the council also funds transport and highways related budgets from its General Fund budget, increases to the Parking Surplus can be lawfully applied to this expenditure, which can thereby release equivalent General Fund resources. The council may use the released resources for any purpose within its duties and powers, including releasing resources for savings.
- 7.3 There may be costs associated with advertising Traffic Regulation Orders (TROs) for changes to charges within the Transport service which will be met from existing revenue budgets.
- 7.4 Recommendations to bring forward fees & charges increases into the current financial year allowing for lead in time to update systems, charging methods and notice periods will allow those higher fees & charges to be collected for the remainder of the 2022/23 financial year. Increased income received for the remainder of the year will help support the council's current financial position and any significant variation to budget will be reported as part of the council's monthly budget monitoring process.

Name of finance officer consulted: John Lack Date consulted: 19/12/2022

## **8. Legal implications**

- 8.1 The council needs to establish for each of the charges imposed both the power to levy charges of that type, and, where applicable, the power to set the charge at a particular level. In some cases the amount of the charges is set by Government. In other cases where a figure is not prescribed, for example the general power to charge for discretionary services under the Local Government Act 2003, the amount that can be charged is restricted to cost recovery. In some prescribed cases, such as charging for trade waste collection, legislation enables the Council to set charges at a commercial rate. Special provisions apply in the case of parking charges which are set out below. In all cases the council must act reasonably and ensure that any statutory formalities which govern the particular charge are complied with.
- 8.2 The Council is entitled to set parking charges at levels that will enable it to meet its traffic management objectives for example, by managing supply and demand for parking. Under section 55 of the Road Traffic Regulation Act 1984, as amended by the Traffic Management Act 2004, the Council must keep an account of all parking income and expenditure in designated (i.e. on-street) parking spaces which are in a Civil Enforcement Area, and of

their income and expenditure related to their functions as an enforcement authority. The use of any surplus income from civil parking enforcement is governed by Section 55 of the Road Traffic Regulation Act 1984 as amended. This allows any surplus to be used for transport and highways related projects and expenditure such as supported bus services, concessionary fares and Local Transport Plan projects.

Name of lawyer consulted: Katie Kam      Date consulted 20/12/2022

## **9. Equalities implications**

- 9.1 Management of fees and charges is fundamental to the achievement of council priorities. The council's fees and charges policy aims to increase the proportion of costs met by the service user. Charges, where not set externally, are raised by corporate inflation rates unless there are legitimate anti-poverty considerations.

## **10. Sustainability implications**

- 10.1 There are no direct sustainability implications arising from the recommendations in this report.

## **11. Other Implications**

- 11.1 There are no other significant implications arising from the recommendations in this report.

## **Supporting Documentation**

### **1. Appendices**

1. Proposed City Transport (Highways) Fees and Charges 2023/24
2. Proposed City Transport (Parking) Fees and Charges 2023/24
3. Proposed City Transport (Parking) Resident Permits 2023/24
4. Proposed City Environmental Management Fees and Charges 2023/24
5. Proposed Safer Communities Fees and Charges 2023/24
6. Proposed Bereavement Services Fees and Charges 2023/24
7. Bereavement Services Benchmarking 2023/24

### **2. Background documents**

1. None





**Appendix 1 - Proposed City Transport (Highways) Fees and Charges 2023/24**

|  | 2022/23                          | 2023/24                          |          |
|--|----------------------------------|----------------------------------|----------|
|  | Actual Charge                    | Proposed Charge                  | Change % |
| <b>HIGHWAYS</b>  |                                  |                                  |          |
| Vehicle Crossover Inspection - First inspection  | £150.00                          | £155.00                          | 3.3%     |
| Vehicle Crossover Inspection - Proceeding to works   | £450.00                          | £464.00                          | 3.1%     |
| S50 Road Opening Charge – Works on apparatus with an existing licence  | £205.00                          | £212.00                          | 3.4%     |
| S50 Road Opening Charge – New Licence  | £561.00                          | £578.00                          | 3.0%     |
| Works on the Highway (installation of ramps etc)   | £399.00                          | £411.00                          | 3.0%     |
| Temporary Traffic Lights (application and approval of changes to traffic light junctions)  | £136.00                          | £141.00                          | 3.7%     |
| Oversailing (permission to move materials/build temporary structures over the public highways)   | £136.00                          | £141.00                          | 3.7%     |
| Officer time (When needed on site checking traffic management or traffic signals)  | £57.00                           | £59.00                           | 3.5%     |
| Filming Traffic Management Charge  | £550.00                          | £567.00                          | 3.1%     |
| <b>DEVELOPER-LED HIGHWAY WORKS (INCLUDING S278/38 AGREEMENTS)</b>  |                                  |                                  |          |
| <p>Note 1: For S278/38 agreement items -</p> <p>(a) EVHW = Estimated Value of the Highway Works. This includes, inter alia, street lighting, electricals, statutory undertakers works, and traffic management. For the purposes of the Advanced Fee this shall be based on an early estimate of the proposals prior to any technical review. For the DCIF it shall be based on the final agreed proposals granted Technical Approval.</p> <p>(b) Fees exclude those for legal drafting, traffic regulation orders, structural/geotechnical AiP and commuted sums, which shall all be additional.</p> <p>(c) Fees are based on a standard scope of activities. If this is exceeded then 'supplementary' fees will be due at a time charge rate of £79 hour ex VAT.</p> <p>(d) In addition to these fees, applicants will be required to provide a legal undertaking at the point of application that they will pay any abortive costs that the Council may occur (including officer time @ £79 hour ex VAT) above the value of the advanced fee should the application not be completed for any reason.</p> <p>Note 2: Fees technical review items (where outside of the s278/38 agreement process)</p> <p>(a) Fees exclude any meetings, which be additional per separate items</p> <p>(b) Where the proposals include works at multiple disparate sites, include contiguous works over a very large area, or in other reasonable circumstances, these may be broken up and treated as separate schemes - each subject to separate fees.</p> <p>Note 3: For Road Safety Audit items -</p> <p>(a) Fees include up to 2 rounds of review of each RSA submission (i.e. Audit Team proposal, Brief, Audit Report, Audit Response Report). Should further rounds of review be necessary to obtain approval then this will be subject to additional fees at a time charge rate of £79 hour ex VAT.</p> <p>(b) Fees exclude technical review and/or approval of the highway proposals themselves or of any input TS/TA derived traffic forecasts etc... for that may be required for RSA Briefs. Where approval of such inputs is required then this will be subject to separate fees per other items. Whilst RSA Briefs may nonetheless be approved in the absence of these, this will be subject to separate latter approval of such input documents. Until that is provided Designers proceed with any RSA at their risk.</p> <p>(c) Fees exclude the production of Exceptions Reports for where the Design Organisation proposes not to follow an RSA recommendation. Should they be required then this will be subject to additional fees at a time charge rate of £79 hour ex VAT.</p> <p>(d) Where the proposals include works at multiple disparate sites, include contiguous works over a very large area, or in other reasonable circumstances, these may be broken up and treated as separate schemes - each subject to separate fees.</p> |                                  |                                  |          |
| S278/38 'major works' agreement -  |                                  |                                  |          |
| Design Check and Inspection Fee (DCIF) to be paid when agreement completed to cover all tasks within standard scope  | 12% EVHW                         | 20% EVHW                         | N/A      |
| Advanced Fee (AF) to be paid at point of application to begin agreement process, but to be deducted from DCIF  | 6% EVHW<br>(min £2,500)          | 10% EVHW<br>(min £5,000)         | N/A      |
| S278 'minor works' agreement -   |                                  |                                  |          |
| Design Check and Inspection Free (DCIF) to be paid when agreement completed to cover all tasks within standard scope   | 12% EVHW                         | 20% EVHW                         | N/A      |
| Advanced Fee (AF) to be paid at point of application to begin agreement process, but to be deducted from DCIF  | 6% EVHW<br>(min £1,500)          | 10% EVHW<br>(min £2,000)         | N/A      |
| S278 'point works' agreement (where council designs and executes very minor works on the applicant's behalf) - officer time to prepare, design, works quotation and agreement, and to inspect/supervise/approve the works. Excludes cost of the works themselves which shall be confirmed in the agreement   | £1,596.00                        | £1,756.00                        | 10.0%    |
| 1no. round of technical review and written response, outside of S278/38 agreement process, of outline highway design proposals where -   |                                  |                                  |          |
| Small scheme   | £573.00                          | £631.00                          | 10.1%    |
| Medium scheme  | £985.00                          | £1,084.00                        | 10.1%    |
| Large scheme   | £1,451.00                        | £1,597.00                        | 10.1%    |
| 1no. round of technical review and written response, outside of S278/38 agreement process, of detailed highway design proposals excl. SUDS drainage and street lighting, where -   |                                  |                                  |          |
| Small scheme   | £788.00                          | £868.00                          | 10.2%    |
| Medium scheme  | £1,164.00                        | £1,281.00                        | 10.1%    |
| Large scheme   | £1,683.00                        | £1,853.00                        | 10.1%    |
| 1no. round of technical review and written response, outside of S278/38 agreement process, to SUDS drainage proposals, where -   |                                  |                                  |          |
| Small scheme   | £333.00                          | £367.00                          | 10.2%    |
| Medium scheme  | £583.00                          | £642.00                          | 10.1%    |
| Large scheme   | £834.00                          | £918.00                          | 10.1%    |
| 1no. round of technical review and written response, outside of S278/38 agreement process, to street lighting proposals, where -   |                                  |                                  |          |
| Small scheme   | £333.00                          | £367.00                          | 10.2%    |
| Medium scheme  | £583.00                          | £642.00                          | 10.1%    |
| Large scheme   | £834.00                          | £918.00                          | 10.1%    |
| Road Safety Audit outside of S278/38 process, completion of all overseeing organisation tasks for an individual stage 1/1+2/2/3, where -   |                                  |                                  |          |
| Small scheme   | £1,200.00                        | £1,321.00                        | 10.1%    |
| Medium scheme  | £1,576.00                        | £1,735.00                        | 10.1%    |
| Large scheme   | £2,185.00                        | £2,405.00                        | 10.1%    |
| Attendance of 1 no. Highway Agreements Officer at 1 no. max 2 hour meeting to informally discuss highway design proposals outside of S278/38 agreement, incl. advance review of submitted info but excl. any written notes or formal written observations  | £251.00                          | £276.00                          | 10.0%    |
| Structural Approval in Principle to DMRB BD02  | £667.00                          | £734.00                          | 10.0%    |
| Geotechnical Approval in Principle to DMRB HD22/08   | Time charge at consultancy rates | Time charge at consultancy rates | N/A      |

**Appendix 1 - Proposed City Transport (Highways) Fees and Charges 2023/24**

|  | 2022/23                          | 2023/24                          |          |
|--|----------------------------------|----------------------------------|----------|
|  | Actual Charge                    | Proposed Charge                  | Change % |
| <b>TRANSPORT NOTE/STATEMENT/ASSESSMENT SCOPING AND OTHER PRE-APPLICATION ADVICE</b>  |                                  |                                  |          |
| <p><i>Note 1: Where Planning Performance Agreements are proposed then the fees shall be calculated on a case specific basis and those below may not apply.</i></p> <p><i>Note 2: The below rates assume the availability of Council staff. Where Council staff are not available then the Council may be able to arrange for external Consultants to provide advice instead on its behalf. However, fees will then be determined on a case specific basis.</i></p> <p><i>Note 3: The written pre-application advice items are limited to Transport Note/Statement/Assessment screening and scoping (based in each instance on submitted screening/scoping notes), and general transport policy. Advice on highway design (including for any roads/spaces within the site), Road Safety Audit, Travel Plans, and CTMPs is excluded and subject to separate fees under other items. Advice/audit relating to junction/network modelling is included where this relates to up to 2 no. simple, non-signalised junctions that do not interact or feature other complicating factors (as modelled within Junctions 9 software). In all other circumstances such advice is excluded and shall be subject to separate fees under other items.</i></p> |                                  |                                  |          |
| 1 no. round of written pre-application advice, excl. any meetings, for -   |                                  |                                  |          |
| Minor development - householder only   | £287.00                          | £316.00                          | 10.1%    |
| Minor development - other  | £501.00                          | £552.00                          | 10.2%    |
| 1 no. round of written pre-application advice, incl. 1 no. clarification meeting prior to issue, for -   |                                  |                                  |          |
| Major development - small (Transport Statement only)   | £752.00                          | £828.00                          | 10.1%    |
| Major development - medium (Transport Assessment)  | £1,075.00                        | £1,183.00                        | 10.0%    |
| Major development - large (Transport Assessment)   | £1,379.00                        | £1,518.00                        | 10.1%    |
| Major development - x.large (Transport Assessment and/or Environmental Statement)  | £1,755.00                        | £1,932.00                        | 10.1%    |
| Attendance of Team Manager at any clarification meeting in addition to the assigned Transport Case Officer   | £215.00                          | £237.00                          | 10.2%    |
| 1 no. round of network/junction modelling advice/audit with written response   | Time charge at consultancy rates | Time charge at consultancy rates | N/A      |
| <b>TRAVEL PLANS</b>  |                                  |                                  |          |
| <p><i>Note 1: The scope for the monitoring fee items below includes 2no. rounds of review and written comment on each of 2 no. Travel Plans (to provide for later revisions after initial approval) and 3 no. Monitoring Reports. This is inclusive of any response to the Local Planning Authority on a related approval of details application or application to discharge a planning obligation. It also provides for 1 no. meeting with the Travel Plan author or Travel Plan Coordinator prior to submission of the first iteration of each document (5 meetings in total) and provision of related meeting notes. Any additional fees outside this standard scope, including inter alia discussions about remedial actions, step-in activities and further meetings or rounds of review and comment on documents, are subject to further fees which shall be at a time charge rate of £79 hour ex VAT.</i></p>   |                                  |                                  |          |
| 1 no round of written pre-application advice on proposed Travel Plan (new or revised), incl. 1 no. clarification meeting before issue of advice  |                                  |                                  |          |
| Small sites  | £824.00                          | £907.00                          | 10.1%    |
| Large sites  | £1,110.00                        | £1,222.00                        | 10.1%    |
| 1 no. round of review and written response to proposed CTMP (new or revised), excl. any meeting  |                                  |                                  |          |
| Small sites  | £1,003.00                        | £1,104.00                        | 10.1%    |
| Large sites  | £1,307.00                        | £1,439.00                        | 10.1%    |
| Monitoring fee   |                                  |                                  |          |
| Small sites  | £5,534.00                        | £6,090.00                        | 10.0%    |
| Large sites  | £6,364.00                        | £7,004.00                        | 10.1%    |
| <b>CONSTRUCTION TRAFFIC MANAGEMENT PLANS (CTMP)</b>  |                                  |                                  |          |
| <p><i>Note 1: These fees are applicable to traffic management plans for both demolition and construction works, both of which may be required as part of wider Demolition and/or Construction &amp; Environmental Management Plans (DEMP/CEMP). Discounts may be permitted for CTMPs related to demolition works only on a discretionary basis.</i></p> <p><i>Note 2: These fees exclude any highway licences, orders or permits, all of which are separately payable per other items.</i></p>   |                                  |                                  |          |
| 1 no. round of written pre-application advice on proposed CTMP (new or revised), incl. 1 no. clarification meeting before issue of advice  |                                  |                                  |          |
| Standard scheme  | £1,289.00                        | £1,419.00                        | 10.1%    |
| Large scheme   | £1,540.00                        | £1,695.00                        | 10.1%    |
| 1 no. round of review and written response to proposed CTMP (new or revised), excl. any meeting  |                                  |                                  |          |
| Standard scheme  | £1,433.00                        | £1,577.00                        | 10.0%    |
| Large scheme   | £1,719.00                        | £1,892.00                        | 10.1%    |
| Monitoring Fee - First 12 months of works or any part thereof  |                                  |                                  |          |
| Standard scheme  | £7,397.00                        | £8,140.00                        | 10.0%    |
| Large scheme   | £9,832.00                        | £10,820.00                       | 10.0%    |
| Monitoring Fee - Each additional 6 months of works or any part thereof   |                                  |                                  |          |
| Standard scheme  | £3,654.00                        | £4,021.00                        | 10.0%    |
| Large scheme   | £4,836.00                        | £5,322.00                        | 10.0%    |
| <b>TRAFFIC REGULATION ORDERS – PLANNED (TEMPORARY) AND TOWN POLICE CLAUSES ACT ORDERS</b>  |                                  |                                  |          |
| Administration & advertising costs   |                                  |                                  |          |
| 1 to 5 Roads affected  | £1,932.00                        | £1,990.00                        | 3.0%     |
| 6 to 20 Roads affected   | £2,500.00                        | £2,575.00                        | 3.0%     |
| 21 to 50 Roads affected  | £3,500.00                        | £3,605.00                        | 3.0%     |
| 51+ Roads affected   | £5,000.00                        | £5,150.00                        | 3.0%     |
| <b>TRAFFIC REGULATION ORDERS - NOTICES (TEMP - EMERGENCY)</b>  |                                  |                                  |          |
| Administration fee & officer time  | £376.00                          | £388.00                          | 3.2%     |

**Appendix 1 - Proposed City Transport (Highways) Fees and Charges 2023/24**

|   | 2022/23       | 2023/24         |          |
|---|---------------|-----------------|----------|
|   | Actual Charge | Proposed Charge | Change % |
| <b>SCAFFOLD LICENCE</b>   |               |                 |          |
| Initial 6 weeks   | £83.00        | £92.00          | 10.8%    |
| Renewal subsequent 8 weeks  | £83.00        | £92.00          | 10.8%    |
| Initial 6 weeks for 12m. length along the Public Highway  | £242.00       | £267.00         | 10.3%    |
| Renewal subsequent 8 weeks for 12 meter length along Public Highway   | £242.00       | £267.00         | 10.3%    |
| Manual renewal of Scaffolding licence for 8 weeks under 12 meter  | £144.00       | Deleted         |          |
| Manual renewal of scaffolding licence for 8 weeks over 12 meter   | £442.00       | Deleted         |          |
| Monitored contractor or retrospective licence for 6 weeks under 12 meter (£92 Surcharge)  | New           | £184.00         |          |
| Monitored contractor or retrospective licence for 6 weeks over 12 meter (£92 Surcharge)   | New           | £359.00         |          |
| <b>SKIP LICENCE</b>   |               |                 |          |
| Returnable Deposit  | £83.00        | £92.00          | 10.8%    |
| Deposit Processing Fees   | £21.00        | £24.00          | 14.3%    |
| 1 day Licence Standard Skip   | £10.00        | £11.00          | 10.0%    |
| 7 day Licence Standard skip   | £33.00        | £37.00          | 12.1%    |
| 28 day Licence Standard skip  | £63.00        | £70.00          | 11.1%    |
| 1 day Licence Large Skip  | £33.00        | £37.00          | 12.1%    |
| 7 day Licence Large Skip  | £63.00        | £70.00          | 11.1%    |
| 28 day Licence Large Skip   | £124.00       | £137.00         | 10.5%    |
| <b>HOARDING</b>   |               |                 |          |
| Area of Hoarding per square metre initial 6 week application  | £27.00        | £28.00          | 3.7%     |
| Area of Hoarding per square metre renewal 8 week application  | £27.00        | £28.00          | 3.7%     |
| <b>BUILDING MATERIALS</b>   |               |                 |          |
| Per week  | £39.00        | £43.00          | 10.3%    |
| Secure Hazardous Waste, Lockable Storage Containers, Temporary offices, Welfare facilities and Asbestos removal, decontamination units per square metre | £26.00        | £29.00          | 11.5%    |
| Crane. Tower cranes, mobile work platforms on the highway.  | £113.00       | £125.00         | 10.6%    |
| <b>OBJECTS ON THE HIGHWAY</b>   |               |                 |          |
| <b>TABLES AND CHAIRS, SHOP DISPLAY ETC</b>  |               |                 |          |
| Initial application less than 5 square metres   | £200.00       | Deleted         |          |
| Initial application 5 square metres or greater  | £408.00       | Deleted         |          |
| Annual renewal fee per square metre   | £29.00        | Deleted         |          |
| <b>SHOP DISPLAY</b>   |               |                 |          |
| Shop Display licence less than 5 square metres  | New           | £125.00         |          |
| Shop Display licence more than 5 square metres  | New           | £200.00         |          |
| <b>TABLES AND CHAIRS</b>  |               |                 |          |
| Table and Chair licence less than 5 Square meters   | New           | £150.00         |          |
| Table and Chair licence more than 5 Square meters   | New           | £350.00         |          |
| <b>A-BOARD LICENCE</b>  |               |                 |          |
| New application first year  | £125.00       | Deleted         |          |
| Annual licence fee  | £88.00        | £100.00         | 13.6%    |
| <b>OTHER FEES</b>   |               |                 |          |
| Highway Licence detail changes  | £33.00        | £37.00          | 12.1%    |
| One off promotions per square metre   | £33.00        | £37.00          | 12.1%    |
| Temporary Event Advertising Signs - first 50 (each)   | £11.00        | £13.00          | 18.2%    |
| Temporary Event Advertising Signs - over 50 (each)  | £6.00         | £7.00           | 16.7%    |
| Highway pre-construction survey   | £350.00       | £385.00         | 10.0%    |
| <b>SIGNS</b>  |               |                 |          |
| Brown Tourist signs per 5 years   | £350.00       | £385.00         | 10.0%    |
| Neighbourhood watch signs   | £44.00        | £49.00          | 11.4%    |
| Development directional signs per first 5   | New           | £400.00         |          |
| Development directional signs each additional sign  | New           | £75.00          |          |
| <b>CULTIVATION LICENCE</b>  |               |                 |          |
| Licence for individuals who wish to cultivate a highway verge or other highway green space adjacent to their property.                                  | £39.00        | £43.00          | 10.3%    |



| <b>Appendix 2 - Proposed City Transport (Parking) Fees and Charges 2023/24</b>                         |           |                 |          |
|--|-----------|-----------------|----------|
|  | 2022/23   | 2023/24         |          |
|  | Charge    | Proposed Charge | Change % |
| <b>Off-Street (Car parks)</b>  |           |                 |          |
| <b>Black Rock Car Park</b>   |           |                 |          |
| Up to 1 hour   | £1.40     | £1.50           | 7.1%     |
| Up to 2 hours  | £2.80     | £3.10           | 10.7%    |
| Up to 3 hours  | £5.50     | £6.10           | 10.9%    |
| Up to 4 hours  | £6.90     | £7.60           | 10.1%    |
| Up to 12 Hours   | £10.40    | £11.50          | 10.6%    |
| <b>King Alfred Car Park</b>  |           |                 |          |
| 1 hour   | £2.30     | £2.50           | 8.7%     |
| 2 hours  | £3.50     | £3.90           | 11.4%    |
| 3 hours  | £4.60     | £5.10           | 10.9%    |
| 4 hours  | £5.80     | £6.40           | 10.3%    |
| 12 Hours   | £11.50    | £12.60          | 9.6%     |
| Annual season ticket   | £1,150.00 | £1,275.00       | 10.9%    |
| <b>Rottingdean Marine Cliffs Car Park</b>  |           |                 |          |
| 1 hour   | £1.40     | £1.50           | 7.1%     |
| 2 hours  | £2.80     | £3.10           | 10.7%    |
| 4 hours  | £5.20     | £5.70           | 9.6%     |
| 12 hours   | £6.90     | £7.60           | 10.1%    |
| Quarterly season ticket  | £75.00    | £82.50          | 10.0%    |
| <b>Norton Road Car Park</b>  |           |                 |          |
| 1 hour   | £1.40     | £1.50           | 7.1%     |
| 2 hours  | £2.80     | £3.10           | 10.7%    |
| 4 hours  | £5.50     | £6.00           | 9.1%     |
| 5 hours  | £6.50     | £7.20           | 10.8%    |
| 9 hours  | £8.10     | £8.90           | 9.9%     |
| 12 hours   | £9.20     | £10.10          | 9.8%     |
| Annual season ticket   | £1,035.00 | £1,138.00       | 10.0%    |
| Staff annual permit  | £517.50   | £568.00         | 9.8%     |
| <b>Rottingdean West Street Car Park</b>  |           |                 |          |
| 1 hour   | £1.40     | £1.50           | 7.1%     |
| 2 hours  | £2.80     | £3.10           | 10.7%    |
| 3 hours  | £4.10     | £4.50           | 9.8%     |
| <b>The Lanes Car Park</b>  |           |                 |          |
| 1 hour   | £4.50     | £5.00           | 11.1%    |
| 2 hours  | £9.00     | £10.00          | 11.1%    |
| 4 hours  | £20.00    | £22.00          | 10.0%    |
| 9 hours  | £27.50    | £30.50          | 10.9%    |
| 24 hours   | £33.50    | £37.00          | 10.4%    |
| Lost ticket  | £33.50    | £37.00          | 10.4%    |
| Weekend - 1 hour   | £5.00     | £5.50           | 10.0%    |
| Weekend - 2 hours  | £11.50    | £12.50          | 8.7%     |
| Weekend - 4 hours  | £21.50    | £23.50          | 9.3%     |
| Weekend - 9 hours  | £27.50    | £30.50          | 10.9%    |
| Weekend - 24 hours / Lost ticket   | £33.50    | £37.00          | 10.4%    |
| Evenings 18.00 – 24.00   | £6.00     | £6.50           | 8.3%     |
| Night 24.00 – 08.00  | £6.00     | £6.50           | 8.3%     |
| Lost ticket administration fee   | £6.00     | £6.50           | 8.3%     |
| Weekend Evenings 18.00 - 24.00   | £7.00     | £7.50           | 7.1%     |
| Weekend Night 24.00 – 08.00  | £7.00     | £7.50           | 7.1%     |
| Annual season ticket   | £3,275.00 | £3,605.00       | 10.1%    |
| Reduced charge annual season ticket - residents permit waiting list 16.00 -11.00 Mon-Fri (Zone Z only) | £1,955.00 | £2,150.00       | 10.0%    |

**Appendix 2 - Proposed City Transport (Parking) Fees and Charges 2023/24**

|   | 2022/23   | 2023/24         |          |
|---|-----------|-----------------|----------|
|   | Charge    | Proposed Charge | Change % |
| <b>London Road Car Park</b>   |           |                 |          |
| 1 hour  | £2.50     | £2.80           | 12.0%    |
| 2 hours   | £4.50     | £5.00           | 11.1%    |
| 4 hours   | £8.50     | £9.50           | 11.8%    |
| 9 hours   | £13.00    | £14.50          | 11.5%    |
| 24 hours  | £20.00    | £22.00          | 10.0%    |
| Lost ticket   | £20.00    | £22.00          | 10.0%    |
| Evenings 18.00 - 24.00  | £6.00     | £6.50           | 8.3%     |
| Night 24.00 – 08.00   | £6.00     | £6.50           | 8.3%     |
| Lost ticket administration fee  | £6.00     | £6.50           | 8.3%     |
| Weekly  | £73.00    | £80.50          | 10.3%    |
| Annual season ticket  | £1,590.00 | £1,750.00       | 10.1%    |
| Annual season ticket - Reduced Rate for Area Y permit holders and businesses of New England House, City Point or One Brighton | £1,060.00 | £1,165.00       | 9.9%     |
| Reduced charge Annual season ticket - Residents permit waiting list (Zone Y) 16.00-11.00 Mon-Fri                              | £555.00   | £610.00         | 9.9%     |
| Quarterly season ticket   | £530.00   | £585.00         | 10.4%    |
| <b>Regency Square Car Park</b>  |           |                 |          |
| 1 hour  | £4.00     | £4.50           | 12.5%    |
| 2 hours   | £7.50     | £8.50           | 13.3%    |
| 4 hours   | £14.00    | £15.50          | 10.7%    |
| 9 hours   | £18.50    | £20.50          | 10.8%    |
| 24 hours / Lost ticket  | £26.50    | £29.00          | 9.4%     |
| Brighton Centre conference delegates discounted rate (24hrs)  | £20.00    | £22.00          | 10.0%    |
| Evenings 1800 - 2400  | £6.00     | £6.50           | 8.3%     |
| Night 24.00 – 08.00   | £6.00     | £6.50           | 8.3%     |
| Lost ticket administration fee  | £6.00     | £6.50           | 8.3%     |
| Weekend - 1 hour  | £4.50     | £5.00           | 11.1%    |
| Weekend - 2 hours   | £8.00     | £9.00           | 12.5%    |
| Weekend - 4 hours   | £14.50    | £16.00          | 10.3%    |
| Weekend - 9 hours   | £20.00    | £22.00          | 10.0%    |
| Weekend - 24 hours / Lost ticket  | £28.50    | £31.50          | 10.5%    |
| Weekend Evenings 1800 - 2400  | £7.00     | £7.50           | 7.1%     |
| Weekend Night 24.00 – 08.00   | £7.00     | £7.50           | 7.1%     |
| Weekly season ticket  | £80.00    | £90.00          | 12.5%    |
| Quarterly season ticket   | £435.00   | £480.00         | 10.3%    |
| Annual season ticket  | £1,445.00 | £1,590.00       | 10.0%    |
| Reduced Annual Season ticket - Residents permit waiting list 16.00-11.00 Mon-Fri (Zone M)                                     | £990.00   | £1,090.00       | 10.1%    |
| <b>Trafalgar Street Car Park</b>  |           |                 |          |
| 1 hour  | £4.50     | £5.00           | 11.1%    |
| 2 hours   | £8.50     | £9.50           | 11.8%    |
| 4 hours   | £13.00    | £14.50          | 11.5%    |
| 6 hours   | £14.50    | £16.00          | 10.3%    |
| 9 hours   | £17.50    | £19.50          | 11.4%    |
| 24 hours/Lost ticket  | £21.50    | £23.50          | 9.3%     |
| Weekend - 1 hour  | £3.50     | £4.00           | 14.3%    |
| Weekend - 2 hours   | £6.50     | £7.00           | 7.7%     |
| Weekend - 4 hours   | £11.00    | £12.00          | 9.1%     |
| Weekend - 6 hours   | £14.00    | £15.50          | 10.7%    |
| Weekend - 9 hours   | £16.50    | £18.00          | 9.1%     |
| Weekend - 24 hours / Lost ticket  | £25.50    | £28.00          | 9.8%     |
| Evenings 18.00 - 24.00  | £6.00     | £6.50           | 8.3%     |
| Night 24.00 – 08.00   | £6.00     | £6.50           | 8.3%     |
| Lost ticket administration fee  | £6.00     | £5.00           | -16.7%   |
| Quarterly season ticket   | £530.00   | £585.00         | 10.4%    |
| Annual season ticket  | £1,585.00 | £1,745.00       | 10.1%    |
| Reduced Annual Season Ticket - Residents permit waiting list (Zone Y) 16.00-11.00 Mon-Fri                                     | £995.00   | £1,095.00       | 10.1%    |

| Appendix 2 - Proposed City Transport (Parking) Fees and Charges 2023/24   |         |                 |          |
|---|---------|-----------------|----------|
|   | 2022/23 | 2023/24         |          |
|   | Charge  | Proposed Charge | Change % |
| <b>On-Street (Pay &amp; Display)</b>  |         |                 |          |
| <b>HIGH TARIFF (Zones C,H,J,M,N,Y,Z) *Includes new zones which were previously Low / Medium.</b>  |         |                 |          |
| 1 hour  | £5.10   | £5.60           | 9.8%     |
| 2 hours   | £8.80   | £9.30           | 5.7%     |
| 4 hours   | £14.80  | £15.70          | 6.1%     |
| 11 hours  | NEW     | £22.70          | N/A      |
| <b>LOW TARIFF (Zones A,E,F,G,I,K,L,O,P,Q, R,S, T,U,V,W, X &amp; 10)</b>   |         |                 |          |
| 1 hour  | £1.40   | £1.50           | 7.1%     |
| 2 hours   | £2.80   | £3.10           | 10.7%    |
| 4 hours   | £5.50   | £6.10           | 10.9%    |
| 11 hours  | £7.60   | £8.40           | 10.5%    |
| <b>On-Street (Seafront Pay &amp; Display)</b>   |         |                 |          |
| <b>HIGH TARIFF</b>  |         |                 |          |
| <b>Seafront - (Madeira Drive, Marine Parade [West of Burlington Street], King's Road, New Steine)</b>   |         |                 |          |
| <b>*Includes new areas that were previously low / medium tariff and also winter tariff removed,</b>   |         |                 |          |
| 1 hour  | £5.10   | £5.60           | 9.8%     |
| 2 hours   | £8.80   | £9.60           | 9.1%     |
| 4 hours   | £14.80  | £16.30          | 10.1%    |
| 11 hours  | £22.70  | £25.00          | 10.1%    |
| <b>LOW TARIFF</b>   |         |                 |          |
| <b>Rottingdean High Street</b>  |         |                 |          |
| 1 hour  | £1.40   | £1.50           | 7.1%     |
| 2 hours   | £2.80   | £3.10           | 10.7%    |
| 3 hours   | £4.30   | £4.70           | 9.3%     |
| <b>Roedean Road</b>   |         |                 |          |
| 1 hour  | £1.40   | £1.50           | 7.1%     |
| 2 hours   | £2.80   | £3.10           | 10.7%    |
| 4 hours   | £5.50   | £6.10           | 10.9%    |
| <b>Madeira Drive Coach Park</b>   |         |                 |          |
| 4 hours   | £12.70  | £14.00          | 10.2%    |
| 8 hours   | £20.10  | £22.00          | 9.5%     |
| <b>Permits and Other</b>  |         |                 |          |
| <b>Residents permits - Full scheme (Zones A,C,E,F,G,H,I,J,K, N,O,Q,R,T,V)</b>   |         |                 |          |
| Resident permit per household - 90 Days (full scheme) (25% discount for low emission / 75% increase for high emission / 25% discount to households who share a car and need to buy permits in 2 or more CPZ's)    | £47.50  | £52.70          | 10.9%    |
| Second resident permit per household - 90 Days (full scheme) (£42.30 surcharge)   | £90.00  | £95.00          | 5.6%     |
| Additional resident permit per household - 90 Days (full scheme) (£84.60 surcharge)   | £132.00 | £137.30         | 4.0%     |
| Resident permit per household - 365 Days (full scheme) (25% discount for low emission / 75% increase for high emission / 25% discount to households who share a car and need to buy permits in 2 or more CPZ's)   | £175.00 | £193.45         | 10.5%    |
| Exemption for all low-income families / households who are in receipt of Council tax reduction and / or Universal credit  | £150.00 | £149.65         | -0.2%    |
| Second resident permit per household - 365 Days (full scheme) (£171.55 Surcharge) - <b>Exemption for low income families who are in receipt of Council tax reduction and / or Universal credit.</b>               | £345.00 | £365.00         | 5.8%     |
| Additional (third +) resident permit per household - 365 Days (full scheme) (£343.10 Surcharge) - <b>Exemption for low income families who are in receipt of Council tax reduction and / or Universal credit.</b> | £515.00 | £536.55         | 4.2%     |
| Visitor permit (full schemes apart from zones M,Y,Z)  | £3.80   | £3.95           | 3.9%     |

| <b>Appendix 2 - Proposed City Transport (Parking) Fees and Charges 2023/24</b>  |         |                 |          |
|---|---------|-----------------|----------|
|   | 2022/23 | 2023/24         |          |
|   | Charge  | Proposed Charge | Change % |
| <b>Residents permits - Light touch (Zones L,P,S, W ,U, X &amp; 10)</b>  |         |                 |          |
| Resident permit per household - 180 Days (full scheme) (25% discount for low emission / 75% increase for high emission / 25% discount to households who share a car and need to buy permits in 2 or more CPZ's)   | £65.00  | £69.80          | 7.4%     |
| Second resident permit per household - 180 Days (full scheme) (£84.60 surcharge)  | £150.00 | £154.40         | 2.9%     |
| Additional (third +) resident permit per household - 180 Days (full scheme) (£169.20 surcharge)   | £235.00 | £239.00         | 1.7%     |
| Resident permit per household - 365 Days (full scheme) (25% discount for low emission / 75% increase for high emission / 25% discount to households who share a car and need to buy permits in 2 or more CPZ's)   | £120.00 | £131.40         | 9.5%     |
| Second resident permit per household - 365 Days (£171.55 Surcharge) - <b>Exemption for low income families who are in receipt of Council tax reduction and / or Universal credit.</b>                             | £290.00 | £302.95         | 4.5%     |
| Additional (third +) resident permit per household - 365 Days (full scheme) (£343.10 Surcharge) - <b>Exemption for low income families who are in receipt of Council tax reduction and / or Universal credit.</b> | £460.00 | £474.50         | 3.2%     |
| Visitor permit (Light Touch)  | £2.70   | £2.80           | 3.7%     |
| <b>High Demand Resident Permits (M, Y, Z)</b>   |         |                 |          |
| Resident permit per household - 90 Days (full scheme) (25% discount for low emission / 75% increase for high emission / 25% discount to households who share a car and need to buy permits in 2 or more CPZ's)    | £60.00  | £63.50          | 5.8%     |
| Second resident permit per household - 90 Days (full scheme) (£42.30 surcharge)   | £102.50 | £105.80         | 3.2%     |
| Additional resident permit per household - 90 Days (full scheme) (£84.60 surcharge)   | £145.00 | £148.10         | 2.1%     |
| Resident permit per household - 365 Days (full scheme) (25% discount for low emission / 75% increase for high emission / 25% discount to households who share a car and need to buy permits in 2 or more CPZ's)   | £220.00 | £237.25         | 7.8%     |
| Exemption for all low-income families / households who are in receipt of Council tax reduction and / or Universal credit  | £150.00 | £149.65         | -0.2%    |
| Second resident permit per household - 365 Days (full scheme) (£171.55 Surcharge) - Exemption for low income families who are in receipt of Council tax reduction and / or Universal credit.                      | £390.00 | £408.80         | 4.8%     |
| Additional (third +) resident permit per household - 365 Days (full scheme) (£343.10 Surcharge) - <b>Exemption for low income families who are in receipt of Council tax reduction and / or Universal credit.</b> | £560.00 | £580.35         | 3.6%     |
| Visitor permit (zones M,Y,Z)  | £4.90   | £5.05           | 3.1%     |
| <b>Business Permits</b>   |         |                 |          |
| 365 Days (25% discount for low emission/75% increase for high emission)   | £450.00 | £448.95         | -0.2%    |
| 90 Days (25% discount for low emission/75% increase for high emission)  | £120.00 | £121.50         | 1.3%     |
| <b>Traders Permits</b>  |         |                 |          |
| 365 Days (25% discount for low emission/75% increase for high emission)   | £800.00 | £799.35         | -0.1%    |
| 90 Days (25% discount for low emission/75% increase for high emission)  | £245.00 | £281.70         | 15.0%    |
| 30 Days (25% discount for low emission/75% increase for high emission)  | £150.00 | £141.00         | -6.0%    |
| <b>Hotel Permits</b>  |         |                 |          |
| Area C (24 hours)   | £8.00   | £8.00           | 0.0%     |
| Area N (24 hours)   | £8.00   | £8.00           | 0.0%     |
| <b>School Permits</b>   |         |                 |          |
| 3 months  | £50.00  | REMOVE          | N/A      |
| One year  | £150.00 | £150.00         | 0.0%     |
| <b>Doctors Permits</b>  | £100.00 | £100.00         | 0.0%     |
| <b>Car Club (1 year) (any vehicle)</b>  | £25.00  | £26.00          | 4.0%     |
| <b>Professional Carers (1 year)</b>   | £52.00  | £52.00          | 0.0%     |
| <b>Carers Permits (not professional)</b>  | £10.00  | £10.00          | 0.0%     |
| <b>Dispensations (1 year)</b>   | £50.00  | £50.00          | 0.0%     |



| <b>Appendix 2 - Proposed City Transport (Parking) Fees and Charges 2023/24</b>           |           |                 |          |
|--|-----------|-----------------|----------|
|  | 2022/23   | 2023/24         |          |
|  | Charge    | Proposed Charge | Change % |
| <b>Suspensions</b>   |           |                 |          |
| Suspensions - daily charge for non utilities   | £40.00    | £48.00          | 20.0%    |
| Suspensions - Community Events (daily charge for attendance 15k or less)                 | £20.00    | £24.00          | 20.0%    |
| Suspensions - Utilities in zones M,Y,Z (longer than 4 weeks increases to £80)            | £60.00    | £72.00          | 20.0%    |
| Suspensions - Utilities in all zones except M,Y,Z (longer than 4 weeks increases to £60) | £50.00    | £60.00          | 20.0%    |
| Suspensions - administrative charge (50% reduction for residents)                        | £30.00    | £36.00          | 20.0%    |
| Suspensions - amendment / cancellation fee   | £25.00    | £30.00          | 20.0%    |
| Suspensions - daily charge for skips (longer than 4 weeks £25)                           | £20.00    | £24.00          | 20.0%    |
| Suspensions - daily charge for building works (longer than 4 weeks £50)                  | £40.00    | £48.00          | 20.0%    |
| <b>Administration fees</b>   |           |                 |          |
| Issue of part-year resident permit   | £5.00     | £5.00           | 0.0%     |
| Change of CPZ  | £10.00    | £10.00          | 0.0%     |
| Surrender of Permit (remove)   | £10.00    | £10.00          | 0.0%     |
| Change of Vehicle  | £10.00    | £10.00          | 0.0%     |
| Replacement Permit   | £10.00    | £10.00          | 0.0%     |
| Issue of resident permit to Blue Badge holder  | £15.00    | £15.00          | 0.0%     |
| Issue of resident permit to Blue Badge holder (low emission)                             | £10.00    | £10.00          | 0.0%     |
| Issue of Blue Badge  | £10.00    | £10.00          | 0.0%     |
| Blue Badge Bay Application fee   | £11.00    | £11.00          | 0.0%     |
| Blue Badge Bay - Individual disabled bay   | £102.00   | £102.00         | 0.0%     |
| <b>Zone B &amp; D Permits (Event parking)</b>  |           |                 |          |
| Resident permit  | £0.00     | £0.00           | 0.0%     |
| Business permit  | £0.00     | £0.00           | 0.0%     |
| Carer  | £0.00     | £0.00           | 0.0%     |
| School permit  | £0.00     | £0.00           | 0.0%     |
| Resident annual visitor (transferable) (guest)   | £50.00    | REMOVE          | N/A      |
| Resident visitor (one day)   | £3.80     | £3.80           | 0.0%     |
| Change of vehicle  | £10.00    | £10.00          | 0.0%     |
| Replacement permit   | £10.00    | £10.00          | 0.0%     |
| <b>Lining</b>  |           |                 |          |
| Access Protection White Lines (per metre)  | £12.00    | £12.00          | 0.0%     |
| Replacing lining after crossover work (per metre)  | £12.00    | £12.00          | 0.0%     |
| <b>Traffic Regulation Order for changes to parking restrictions</b>                      |           |                 |          |
| Administration, advertising costs, officer site visits, signing and lining costs         | £2,000.00 | £2,100.00       | 5.0%     |
| <b>Additional Search Enquiries</b>   |           |                 |          |
| Solicitors and other agency queries per question   | £40.00    | £40.00          | 0.0%     |



### Appendix 3 - Proposed City Transport (Parking) Resident Permits 2023/24

| Base Tariffs |               | Annual |         |         | 6 Month |         |         | 3 Month |         |         |         |
|--------------|---------------|--------|---------|---------|---------|---------|---------|---------|---------|---------|---------|
| Permit #     |               | 1      | 2       | 3+      | 1       | 2       | 3+      | 1       | 2       | 3+      |         |
| Residents    | Full Scheme - | LE     | £178.85 | £350.40 | £521.95 |         |         |         | £49.10  | £91.40  | £133.70 |
|              |               | SE     | £237.25 | £408.80 | £580.35 |         |         |         | £63.50  | £105.80 | £148.10 |
|              |               | HE     | £412.45 | £584.00 | £755.55 |         |         |         | £106.70 | £149.00 | £191.30 |
|              | Full Scheme   | LE     | £146.00 | £317.55 | £489.10 |         |         |         | £41.00  | £83.30  | £125.60 |
|              |               | SE     | £193.45 | £365.00 | £536.55 |         |         |         | £52.70  | £95.00  | £137.30 |
|              |               | HE     | £335.80 | £507.35 | £678.90 |         |         |         | £87.80  | £130.10 | £172.40 |
|              | Light Touch   | LE     | £98.55  | £270.10 | £441.65 | £53.60  | £138.20 | £222.80 |         |         |         |
|              |               | SE     | £131.40 | £302.95 | £474.50 | £69.80  | £154.40 | £239.00 |         |         |         |
|              |               | HE     | £229.95 | £401.50 | £573.05 | £118.40 | £203.00 | £287.60 |         |         |         |
| Exemptions   | Full Scheme - | LE     | £113.15 | £113.15 | £113.15 |         |         |         | £32.90  | £32.90  | £32.90  |
|              |               | SE     | £149.65 | £149.65 | £149.65 |         |         |         | £41.90  | £41.90  | £41.90  |
|              |               | HE     | £262.80 | £262.80 | £262.80 |         |         |         | £69.80  | £69.80  | £69.80  |
|              | Full Scheme   | LE     | £113.15 | £113.15 | £113.15 |         |         |         | £32.90  | £32.90  | £32.90  |
|              |               | SE     | £149.65 | £149.65 | £149.65 |         |         |         | £41.90  | £41.90  | £41.90  |
|              |               | HE     | £262.80 | £262.80 | £262.80 |         |         |         | £69.80  | £69.80  | £69.80  |
|              | Light Touch   | LE     | £98.55  | £98.55  | £98.55  | £53.60  | £53.60  | £53.60  |         |         |         |
|              |               | SE     | £131.40 | £131.40 | £131.40 | £69.80  | £69.80  | £69.80  |         |         |         |
|              |               | HE     | £229.95 | £229.95 | £229.95 | £118.40 | £118.40 | £118.40 |         |         |         |
| Car Sharing  | Full Scheme - | LE     | £134.14 | £134.14 | £134.14 |         |         |         | £33.08  | £33.08  | £33.08  |
|              |               | SE     | £177.94 | £177.94 | £177.94 |         |         |         | £43.88  | £43.88  | £43.88  |
|              |               | HE     | £309.34 | £309.34 | £309.34 |         |         |         | £76.28  | £76.28  | £76.28  |
|              | Full Scheme   | LE     | £109.50 | £109.50 | £109.50 |         |         |         | £27.00  | £27.00  | £27.00  |
|              |               | SE     | £145.09 | £145.09 | £145.09 |         |         |         | £35.78  | £35.78  | £35.78  |
|              |               | HE     | £251.85 | £251.85 | £251.85 |         |         |         | £62.10  | £62.10  | £62.10  |
|              | Light Touch   | LE     | £73.92  | £73.92  | £73.92  | £36.45  | £36.45  | £36.45  |         |         |         |
|              |               | SE     | £98.55  | £98.55  | £98.55  | £48.60  | £48.60  | £48.60  |         |         |         |
|              |               | HE     | £172.47 | £172.47 | £172.47 | £85.05  | £85.05  | £85.05  |         |         |         |
| Blue Badge   | Full Scheme - | LE     | £10.00  | £10.00  | £10.00  |         |         |         | £10.00  | £10.00  | £10.00  |
|              |               | SE     | £15.00  | £15.00  | £15.00  |         |         |         | £15.00  | £15.00  | £15.00  |
|              |               | HE     | £15.00  | £15.00  | £15.00  |         |         |         | £15.00  | £15.00  | £15.00  |
|              | Full Scheme   | LE     | £10.00  | £10.00  | £10.00  |         |         |         | £10.00  | £10.00  | £10.00  |
|              |               | SE     | £15.00  | £15.00  | £15.00  |         |         |         | £15.00  | £15.00  | £15.00  |
|              |               | HE     | £15.00  | £15.00  | £15.00  |         |         |         | £15.00  | £15.00  | £15.00  |
|              | Light Touch   | LE     | £10.00  | £10.00  | £10.00  | £10.00  | £10.00  | £10.00  |         |         |         |
|              |               | SE     | £15.00  | £15.00  | £15.00  | £15.00  | £15.00  | £15.00  |         |         |         |
|              |               | HE     | £15.00  | £15.00  | £15.00  | £15.00  | £15.00  | £15.00  |         |         |         |
| Electric     | Full Scheme - | LE     | £178.85 | £178.85 | £178.85 |         |         |         | £49.10  | £49.10  | £49.10  |
|              |               | SE     |         |         |         |         |         |         |         |         |         |
|              |               | HE     |         |         |         |         |         |         |         |         |         |
|              | Full Scheme   | LE     | £146.00 | £146.00 | £146.00 |         |         |         | £41.00  | £41.00  | £41.00  |
|              |               | SE     |         |         |         |         |         |         |         |         |         |
|              |               | HE     |         |         |         |         |         |         |         |         |         |
|              | Light Touch   | LE     | £98.55  | £98.55  | £98.55  | £53.60  | £53.60  | £53.60  |         |         |         |
|              |               | SE     |         |         |         |         |         |         |         |         |         |
|              |               | HE     |         |         |         |         |         |         |         |         |         |



## Appendix 4 - Proposed City Environmental Management Fees and Charges 2023/24

|   | 2022/23   |                 | 2023/24  |  |
|---|-----------|-----------------|----------|--|
|   | Charge    | Proposed Charge | Change % |  |
| <b>CITY PARKS</b>   |           |                 |          |  |
| Allotments Rents per square metre - 25% discount to allotment rent for senior citizens, full-time students, unemployed, disabled and community groups | £0.35     | £0.36           | 2.9%     |  |
| Allotments Waiting List Application   | £18.24    | £18.80          | 3.1%     |  |
| Allotments Annual Administration Fee  | New       | £25.00          | N/A      |  |
| Dedicated Benches   | £1,130.55 | £2,100.00       | 85.8%    |  |
| New Tree Planting - dedicate a tree in a park   | £346.96   | £381.70         | 10.0%    |  |
| New Tree Planting - dedicate a street tree  | New       | On Request      |          |  |
| Copy of Tree preservation order (TPO)   | £37.59    | £41.40          | 10.1%    |  |
| High Hedge Complaint Fee  | £500.00   | £650.00         | 30.0%    |  |
| <b>BOWLS</b>  |           |                 |          |  |
| Per person per hour - Casual  | £3.60     | £4.00           | 11.1%    |  |
| Concessionary per hour - Compass Card, Over 65s, unemployed (casual)  | £2.22     | £2.50           | 12.5%    |  |
| Club session - Outside area club  | £5.10     | £5.70           | 11.8%    |  |
| Club concessionary session - Compass Card, Over 65s, unemployed, outside area club  | £3.74     | £4.20           | 12.4%    |  |
| Season ticket - adult unattended green  | £92.60    | £101.90         | 10.0%    |  |
| Season ticket - junior  | £66.30    | £73.00          | 10.1%    |  |
| Hire of woods   | £3.60     | Deleted         | N/A      |  |
| Pavilion - evening committee meetings   | £37.55    | £41.40          | 10.3%    |  |
| <b>CRICKET</b>  |           |                 |          |  |
| Adult (wicket only)   | £61.30    | £67.50          | 10.1%    |  |
| Junior (wicket only)  | £32.55    | £35.90          | 10.3%    |  |
| Changing facilities   | £37.55    | £41.40          | 10.3%    |  |
| Training strip - Aldrington   | £19.60    | £21.60          | 10.2%    |  |
| <b>STALLBALL, SOFTBALL &amp; ROUNDERS</b>   |           |                 |          |  |
| First match booked  | £29.50    | £32.50          | 10.2%    |  |
| Subsequent matches  | £18.05    | £19.90          | 10.2%    |  |
| <b>CYCLING</b>  |           |                 |          |  |
| Preston Park Cycle Track per hour - Club Events   | £34.35    | £37.80          | 10.0%    |  |
| Preston Park Cycle Track per hour - Commercial Events   | £57.35    | £63.10          | 10.0%    |  |
| Club season (once a week 2.5hrs for 3 months) [VAT exempt]  | £190.15   | £209.20         | 10.0%    |  |
| <b>TENNIS</b>   |           |                 |          |  |
| Adult court per hour  | £9.10     | £10.10          | 11.0%    |  |
| Junior court per hour (under 18's)  | £4.75     | £5.30           | 11.6%    |  |
| Concessionary court per hour Compass Card, Over 65s, unemployed   | £8.18     | £9.00           | 10.0%    |  |
| Junior court per hour weekday before 5 (including summer holidays)  | £2.35     | £2.60           | 10.6%    |  |
| Concessionary court per hour weekday before 5 (including summer holidays)   | £3.94     | £4.40           | 11.7%    |  |
| Season ticket   | £106.90   | £117.60         | 10.0%    |  |
| Junior season ticket  | £16.35    | £18.00          | 10.1%    |  |
| Club season ticket  | £36.50    | £40.20          | 10.1%    |  |
| <b>FOOTBALL</b>   |           |                 |          |  |
| Adult (pitch only)  | £63.10    | £69.50          | 10.1%    |  |
| Changing facilities   | £37.55    | £41.40          | 10.3%    |  |
| Junior (pitch only)   | £18.05    | £19.90          | 10.2%    |  |
| Changing facilities   | £37.55    | £41.40          | 10.3%    |  |
| Junior training, no requirements  | £16.85    | £18.60          | 10.4%    |  |
| 5/7-a-side @Preston/Waterhall (per pitch)   | £50.90    | £56.00          | 10.0%    |  |
| <b>PAVILIONS</b>  |           |                 |          |  |
| Pavilion -Casual per day  | £125.05   | £137.60         | 10.0%    |  |
| Play group Mile Oak per half day [always VAT exempt]  | £16.85    | £18.60          | 10.4%    |  |
| Table Tennis Mile Oak per evening [VAT exempt]  | £28.10    | £31.00          | 10.3%    |  |
| <b>RENTS</b>  |           |                 |          |  |
| Waterhall [Brighton Rugby Club VAT exempt]  | £4,560.15 | £5,016.20       | 10.0%    |  |
| Patcham Utd (Horsdean pitch + pavilion season)  | £2,180.20 | £2,398.30       | 10.0%    |  |
| Brighton & Hove Cricket Club - Pitch  | £841.40   | £925.60         | 10.0%    |  |
| Brighton & Hove Cricket Club - Clubroom   | £841.40   | £925.60         | 10.0%    |  |
| Rottingdean croquet club  | £1,274.60 | £1,402.10       | 10.0%    |  |
| <b>MISCELLANEOUS</b>  |           |                 |          |  |
| Hot Air Ballooning (flat year rate)   | £345.10   | £379.70         | 10.0%    |  |
| Cross Country (flat rate, no facilities)  | £39.05    | £43.00          | 10.1%    |  |
| School Sports (Initial 8x100m) [VAT exempt]   | £80.30    | £88.40          | 10.1%    |  |
| School Sports (overmarking) [VAT exempt]  | £29.90    | £32.90          | 10.0%    |  |

## Appendix 4 - Proposed City Environmental Management Fees and Charges 2023/24

|  | 2022/23 | 2023/24         |          |
|--|---------|-----------------|----------|
|  | Charge  | Proposed Charge | Change % |
| <b>CAR PARKING IN PARKS</b>  |         |                 |          |
| East Brighton Car Park   |         |                 |          |
| Up to 1 hour   | £1.00   | £1.10           | 10.0%    |
| Up to 2 hours  | £1.50   | £1.70           | 13.3%    |
| Up to 4 hours  | £2.50   | £2.80           | 12.0%    |
| Up to 6 hours  | £5.00   | £5.50           | 10.0%    |
| Preston Park Car Park  |         |                 |          |
| Up to 1 hour   | £1.00   | £1.50           | 50.0%    |
| Up to 2 hours  | £1.50   | £3.10           | 106.7%   |
| Up to 4 hours  | £2.50   | £6.10           | 144.0%   |
| Up to 6 hours Up to 11 hours (maximum)                                 | £5.00   | £8.40           | 68.0%    |
| Stanmer Park (Chalk Hill, Church Car Park, Lower Lodges, Upper Lodges) |         |                 |          |
| Up to 1 hour   | £1.00   | £1.10           | 10.0%    |
| Up to 2 hours  | £1.50   | £1.70           | 13.3%    |
| Up to 4 hours  | £2.50   | £2.80           | 12.0%    |
| Up to 6 hours  | £5.00   | £5.50           | 10.0%    |
| Stanmer Park (Patchway)  |         |                 |          |
| Up to 1 hour   | £1.50   | £1.50           | 0.0%     |
| Up to 2 hours  | £2.50   | £3.10           | 24.0%    |
| Up to 4 hours  | £3.50   | £6.10           | 74.3%    |
| Up to 11 hours (maximum)   | £6.50   | £8.40           | 29.2%    |
| <b>FLYERING LICENCES</b>   |         |                 |          |
| One day licence  | £63.00  | £70.00          | 11.1%    |
| One week licence   | £175.00 | £193.00         | 10.3%    |
| Annual licence   | £375.00 | £413.00         | 10.1%    |
| Additional Badge (cost per badge)                                      | £40.00  | £44.00          | 10.0%    |
| Fringe Badge   | £40.00  | £44.00          | 10.0%    |
| <b>CITY CLEAN</b>  |         |                 |          |
| Annual Green (Garden) Waste Collection                                 | £70.00  | £85.00          | 21.4%    |
| Bulky Waste Collection (50% Discount available to those eligible)      |         |                 |          |
| Up to 3 items for collection   | £50.00  | £60.00          | 20.0%    |
| Each additional item   | £10.00  | £12.00          | 20.0%    |
| White goods  | £40.00  | £45.00          | 12.5%    |

## Appendix 5 - Proposed Safer Communities Fees and Charges 2023/24

|  | 2022/23 | 2023/34         |          |
|--|---------|-----------------|----------|
|  | Charge  | Proposed Charge | Change % |
| <b>TRADING STANDARDS</b>   |         |                 |          |
| Buy with Confidence (1-5 Employees)  | £151.00 | £166.00         | 9.9%     |
| Buy with Confidence (6-20 Employees)   | £225.00 | £248.00         | 10.2%    |
| Buy with Confidence (over 21 Employees)  | £302.00 | £333.00         | 10.3%    |
| <b>LICENCE TO STORE EXPLOSIVES</b>   |         |                 |          |
| <b>Fees are set by the Health and Safety Executive and will be updated in line with national fee setting guidance.</b>   |         |                 |          |
| <b>Licence to store explosives</b> where, by virtue of regulation 27 of, and Schedule 5 to, the 2014 Regulations, a minimum separation distance of greater than 0 metres is prescribed.      |         |                 |          |
| 1 Year   | £189.00 | Set by HSE      |          |
| 2 Years  | £248.00 | Set by HSE      |          |
| 3 Years  | £311.00 | Set by HSE      |          |
| 4 Years  | £382.00 | Set by HSE      |          |
| 5 Years  | £432.00 | Set by HSE      |          |
| Renewal of licence to store explosives where a minimum separation distance of greater than 0 metres is prescribed. <b>Fees are set by the Health and Safety Executive.</b>                   |         |                 |          |
| 1 Year   | £88.00  | Set by HSE      |          |
| 2 Years  | £150.00 | Set by HSE      |          |
| 3 Years  | £211.00 | Set by HSE      |          |
| 4 Years  | £272.00 | Set by HSE      |          |
| 5 Years  | £333.00 | Set by HSE      |          |
| Licence to store explosives where no minimum separation distance or a 0 metres separation distance is prescribed. <b>Fees are set by the Health and Safety Executive.</b>                    |         |                 |          |
| 1 Year   | £111.00 | Set by HSE      |          |
| 2 Years  | £144.00 | Set by HSE      |          |
| 3 Years  | £177.00 | Set by HSE      |          |
| 4 Years  | £211.00 | Set by HSE      |          |
| 5 Years  | £243.00 | Set by HSE      |          |
| Renewal of licence to store explosives where no minimum separation distance or a 0 metres minimum separation distance is prescribed. <b>Fees are set by the Health and Safety Executive.</b> |         |                 |          |
| 1 Year   | £55.00  | Set by HSE      |          |
| 2 Years  | £88.00  | Set by HSE      |          |
| 3 Years  | £123.00 | Set by HSE      |          |
| 4 Years  | £155.00 | Set by HSE      |          |
| 5 Years  | £189.00 | Set by HSE      |          |
| Varying the name of licensee or address of site. <b>Fee set by the Health and Safety Executive.</b>  |         |                 |          |
|  | £37.00  | Set by HSE      |          |
| Transfer of licence. <b>Fee set by the Health and Safety Executive.</b>  |         |                 |          |
|  | £37.00  | Set by HSE      |          |
| Replacement of licence if lost. <b>Fee set by the Health and Safety Executive.</b>   |         |                 |          |
|  | £37.00  | Set by HSE      |          |
| <b>Licence to store petroleum</b> , as per Provision of the Petroleum (Consolidation) Regulations 2014 under which a fee is payable. <b>Fees are set by the Health and Safety Executive</b>  |         |                 |          |
| <u>Storage Certificate</u>   |         |                 |          |
| Not exceeding 2,500 litres   | £45.00  | Set by HSE      |          |
| Exceeding 2,500 litres but not exceeding £50,000 litres  | £61.00  | Set by HSE      |          |
| Exceeding £50,000 litres   | £128.00 | Set by HSE      |          |
| <u>Licence to keep petrol of a quantity:</u>   |         |                 |          |
| Not exceeding 2,500 litres   | £45.00  | Set by HSE      |          |
| Exceeding 2,500 litres but not exceeding £50,000 litres  | £61.00  | Set by HSE      |          |
| Exceeding £50,000 litres   | £128.00 | Set by HSE      |          |
| <b>Weights and Measures</b>  |         |                 |          |
| Weights and Measures verification fees officer time per hour   | £87.00  | £96.00          | 10.3%    |
| Weights and Measures verification fees NAWI under 1 tonne  | £67.00  | £74.00          | 10.4%    |
| Weights and Measures verification fees weights over 5kg under 500mg  | £11.00  | £12.00          | 9.1%     |
| Weights and Measures verification fees other weights   | £9.00   | £10.00          | 11.1%    |
| Weights and Measures verification fees liquid fuel first nozzle  | £134.00 | £148.00         | 10.4%    |
| Weights and Measures verifications fees liquid fuel additional nozzle  | £85.00  | £94.00          | 10.6%    |

## Appendix 5 - Proposed Safer Communities Fees and Charges 2023/24

|   | 2023/24 |                         | 2023/34 |              |
|---|---------|-------------------------|---------|--------------|
|   | Charge  | Proposed Charge         | Change  | %            |
| <b>LOCAL AUTHORITY POLLUTION PREVENTION AND CONTROL</b>   |         |                         |         |              |
| <u>Application Fee:</u>   |         |                         |         |              |
| Standard process (includes solvent emission activities)   |         | Set nationally by DEFRA |         |              |
| Additional fee for operating without a permit   |         | Set nationally by DEFRA |         |              |
| PVRI, SWOBs and Dry Cleaners  |         | Set nationally by DEFRA |         |              |
| PVR I and II combined   |         | Set nationally by DEFRA |         |              |
| VRs and other Reduced Fee Activities  |         | Set nationally by DEFRA |         |              |
| Reduced fee activates: Additional fee for operating without a permit  |         | Set nationally by DEFRA |         |              |
| <u>Mobile plant (not using simplified permits):</u>   |         |                         |         |              |
| for the first and second permits  |         | Set nationally by DEFRA |         |              |
| for the third to seventh applications   |         | Set nationally by DEFRA |         |              |
| for the eight and subsequent applications   |         | Set nationally by DEFRA |         |              |
| Note: where an application for any of the above is for combined Part B and waste application, add an extra £297 to the above amounts. |         |                         |         |              |
| <u>Annual Subsistence Charge:</u>   |         |                         |         |              |
| Standard process Low  |         | Set nationally by DEFRA |         |              |
| Standard process Medium   |         | Set nationally by DEFRA |         |              |
| Standard process High   |         | Set nationally by DEFRA |         |              |
| PVRI, SWOBs and Dry Cleaners Low/Medium/High  |         | Set nationally by DEFRA |         |              |
| PVR I & II combined Low/Medium/High   |         | Set nationally by DEFRA |         |              |
| Vehicle refinishers and other reduced fees Low/Medium/High  |         | Set nationally by DEFRA |         |              |
| Mobile plant, for the first and second permits Low/Medium/High  |         | Set nationally by DEFRA |         |              |
| for the third to seventh applications Low/Medium/High   |         | Set nationally by DEFRA |         |              |
| eighth and subsequent permits Low/Medium/High   |         | Set nationally by DEFRA |         |              |
| Late Payment Fee  |         | Set nationally by DEFRA |         |              |
| the additional amounts in brackets above must be charged where a permit is for a combined Part B and waste installation               |         |                         |         |              |
| Where a Part B installation is subject to reporting under the E-PRTR Regulation, add an extra £99 to the above amounts:               |         |                         |         |              |
| <u>Pollution Release and Transfer Register</u>  |         |                         |         |              |
| Application   |         | Set nationally by DEFRA |         |              |
| Additional fee for operating without a permit   |         | Set nationally by DEFRA |         |              |
| Annual Subsistence Low  |         | Set nationally by DEFRA |         |              |
| Annual Subsistence Medium   |         | Set nationally by DEFRA |         |              |
| Annual Subsistence High   |         | Set nationally by DEFRA |         |              |
| Late Payment Fee  |         | Set nationally by DEFRA |         |              |
| Substantial Variation   |         | Set nationally by DEFRA |         |              |
| Transfer  |         | Set nationally by DEFRA |         |              |
| Partial transfer  |         | Set nationally by DEFRA |         |              |
| Surrender   |         | Set nationally by DEFRA |         |              |
| <u>Transfer and Surrender:</u>  |         |                         |         |              |
| Standard process transfer   |         | Set nationally by DEFRA |         |              |
| Standard process partial transfer   |         | Set nationally by DEFRA |         |              |
| New Operator at low risk reduced fee activity (extra one-off subsistence charge - see Art 15 (2) of charging scheme)                  |         | Set nationally by DEFRA |         |              |
| Surrender: all Part B activities  |         | Set nationally by DEFRA |         |              |
| Reduced fee activities: transfer  |         | Set nationally by DEFRA |         |              |
| Reduced fee activities: partial transfer  |         | Set nationally by DEFRA |         |              |
| <u>Temporary transfer for mobiles:</u>  |         |                         |         |              |
| First transfer  |         | Set nationally by DEFRA |         |              |
| repeat following enforcement or warning   |         | Set nationally by DEFRA |         |              |
| <u>Substantial Change:</u>  |         |                         |         |              |
| Standard process  |         | Set nationally by DEFRA |         |              |
| Standard process where the substantial change results in a new PPC activity   |         | Set nationally by DEFRA |         |              |
| Reduced fee activities  |         | Set nationally by DEFRA |         |              |
| <b>OTHER FEES</b>   |         |                         |         |              |
| Language school inspection  | £92.00  | £101.00                 |         | <b>9.8%</b>  |
| Information to solicitors   | £156.00 | £172.00                 |         | <b>10.3%</b> |



| <b>Appendix 5 - Proposed Safer Communities Fees and Charges 2023/24</b>  |           |   |          |
|--|-----------|---|----------|
|  | 2022/23   | 2023/34   |          |
|  | Charge    | Proposed Charge   | Change % |
| <b>FOOD PREMISES REGISTER</b>  |           |   |          |
| Signal page copy   | £9.00     | £10.00  | 11.1%    |
| Copy containing information regarding particular category (by hand)  | £96.00    | £106.00   | 10.4%    |
| Copy containing information regarding particular category (by post)  | £158.00   | £174.00   | 10.1%    |
| Full copy of register (by hand)  | £294.00   | £324.00   | 10.2%    |
| Full copy of register (by post)  | £313.00   | £345.00   | 10.2%    |
| Food Hygiene Rating Scheme (FHRS) re-inspection of premises requested by business  | £156.00   | £172.00   | 10.3%    |
| <b>ANIMAL WELFARE</b>  |           |   |          |
| Collection of reclaimed dogs:  |           |   |          |
| Statutory charge (set by government)   | £25.00    | Set by Government   |          |
| dog warden charges (includes VAT)  | £30.00    | £33.00  | 10.0%    |
| kennelling per day (includes VAT)  | £30.00    | £33.00  | 10.0%    |
| administration charge (includes VAT)   | £16.00    | £18.00  | 12.5%    |
| Vaccination (includes VAT)   | £28.00    | £31.00  | 10.7%    |
| Dog Control Fixed penalty  | £87.00    | £96.00  | 10.3%    |
| Noise Pollution - Domestic - Fixed Penalty   | £107.00   | £118.00   | 10.3%    |
| Noise Pollution - Commercial - Fixed Penalty   | £535.00   | £589.00   | 10.1%    |
| Domestic Dog Boarding<br>Commercial Dog Boarding<br>Cat Boarding<br>Domestic Dog Breeding<br>Commercial Dog Breeding<br>Dog Day Care<br>Pet Vending<br>Exhibition of Animals<br>Hiring Horses<br>Variation/transfer of licence<br>Appeals/site visit |           | These licence fees were reported and agreed at Licensing Committee in October 2021. |          |
| Dangerous Wild Animals   | £268.00   | £295.00   | 10.1%    |
| Export Licences  | £64.00    | £70.00  | 9.4%     |
| Zoo  | £5,568.00 | £6,130.00   | 10.1%    |
| Zoo (with dispensation)  | £3,095.00 | £3,408.00   | 10.1%    |
| <b>HEALTH PROMOTION / EDUCATION</b>  |           |   |          |
| Training Courses:  |           |   |          |
| Food Safety Level 2 (previously Basic Food Hygiene)  | £72.00    | £79.00  | 9.7%     |
| Intermediate Food Hygiene  | £147.00   | £162.00   | 10.2%    |
| Food Safety Level 2 retake of exam   | £33.00    | £36.00  | 9.1%     |
| Level 1 course for 10 people   | P.O.A     | P.O.A   | N/A      |
| Level 1 course for 15 people   | P.O.A     | P.O.A   | N/A      |
| <b>ENVIRONMENTAL HEALTH</b>  |           |   |          |
| Contaminated Land Environmental Information Regulations Request (per hour)   | £29.00    | £35.00  | 20.7%    |
| Export Health Certificate (EHC)  | £110.00   | £121.00   | 10.0%    |
| Additional EHCs at the same visit (33% reduction)  | £73.00    | £81.00  | 11.0%    |
| <b>WORKS IN DEFAULT</b>  |           |   |          |
| Environmental Health Manager   | £97.00    | £107.00   | 10.3%    |
| Senior EHO per hour  | £90.00    | £99.00  | 10.0%    |
| EHO/Senior Technical Officer   | £80.00    | £88.00  | 10.0%    |
| Technical Officer per hour   | £73.00    | £80.00  | 9.6%     |
| Admin staff per hour   | £43.00    | £47.00  | 9.3%     |

### Appendix 5 - Proposed Safer Communities Fees and Charges 2023/24

|  | 2022/23 | 2023/34         |          |
|--|---------|-----------------|----------|
|  | Charge  | Proposed Charge | Change % |
| <b>PEST CONTROL</b>  |         |                 |          |
| Call out charge for pest control   | £54.00  | £59.00          | 9.3%     |
| Wildlife Advice Service  | £54.00  | £59.00          | 9.3%     |
| Pest Control Self Help Kits (including postage and packaging)                            | £28.00  | £31.00          | 10.7%    |
| Pest Control Self Help Kits (including postage and packaging) including natural chemical | £28.00  | £31.00          | 10.7%    |
| Air Vent Fitting Service - small (10in x 4in)  | £23.00  | £25.00          | 8.7%     |
| Air Vent Fitting Service - medium (10in x 7in)   | £28.00  | £31.00          | 10.7%    |
| Air Vent Fitting Service - small and medium extra  | £13.00  | £14.00          | 7.7%     |
| Air Vent Fitting Service - large (10in x 9in)  | £31.00  | £34.00          | 9.7%     |
| Air Vent Fitting Service - large extra   | £14.00  | £15.00          | 7.1%     |
| Rats and Mice - Residential (up to 3 visits)   | £120.00 | £132.00         | 10.0%    |
| Rats and Mice - Residential (additional visit)   | £45.00  | £50.00          | 11.1%    |
| Wasps - Residential  | £69.00  | £76.00          | 10.1%    |
| Fleas (1-2 Bedroom property) - residential   | £100.00 | £110.00         | 10.0%    |
| Fleas (3-4 Bedroom property) - residential   | £120.00 | £132.00         | 10.0%    |
| Fleas ( 5+ Bedroom property) - residential   | £170.00 | £187.00         | 10.0%    |
| Cockroaches ( 1-2 Bedroom property) - residential  | £195.00 | £215.00         | 10.3%    |
| Cockroaches ( 3-4 Bedroom property) - residential  | £258.00 | £284.00         | 10.1%    |
| Cockroaches ( 5+ Bedroom property) - residential   | £331.00 | £364.00         | 10.0%    |
| Commercial per visit rate  | £69.00  | £76.00          | 10.1%    |
| Squirrels in loft service  | £171.00 | £188.00         | 9.9%     |
| Carpet moth treatment (1-2 Bedroom property) - residential                               | £97.00  | £107.00         | 10.3%    |
| Carpet moth treatment (3-4 Bedroom property) - residential                               | £117.00 | £129.00         | 10.3%    |
| Carpet moth treatment (5+ Bedroom property) - residential                                | £161.00 | £177.00         | 9.9%     |
| Mice humane trapping service   | £290.00 | £319.00         | 10.0%    |
| Wasp catchers (include 1 visit each month for 3 months)                                  | £161.00 | £177.00         | 9.9%     |
| Fox repellent service  | £54.00  | £59.00          | 9.3%     |
| False Widow Spider treatment (1-2 Bedroom property) - residential                        | £87.00  | £96.00          | 10.3%    |
| False Widow Spider treatment ( 3-4 Bedroom property) - residential                       | £107.00 | £118.00         | 10.3%    |
| False Widow Spider treatment ( 5+ Bedroom property) - residential                        | £150.00 | £165.00         | 10.0%    |

## Appendix 6: Proposed Bereavement Services Fees and Charges 2023/24

Fee shown including VAT

| Service   | What is charged for  | Fee 22/23<br>£ | Proposed Fee<br>2023/24<br>£ | Percentage<br>Increase/<br>Decrease |
|-----------|--|----------------|------------------------------|-------------------------------------|
| Cremation | Adult Cremation<br>(18 and over)   | 715            | 755                          | 6%                                  |
| Cremation | Child Cremation<br>(17 or below/Still-birth/Foetal remains)                                | No Charge      | No Charge                    |                                     |
| Cremation | Early Service/Public Health Cremation<br>(Set appointment times)                           | 499            | 540                          | 8%                                  |
| Cremation | Cremation Only<br>Unattended<br>(No Service/ Set appointment)                              | 423            | 455                          | 8%                                  |
| Cremation | Body Parts Cremation<br>(No use of Chapel)   | 110            | 120                          | 9%                                  |
| Cremation | Additional Fee for Saturday Cremation  | 270            | 285                          | 6%                                  |
| Cremation | Additional Fee for Sunday or Bank Holiday Cremation  | 520            | 570                          | 10%                                 |
| Cremation | Use of Crematorium Chapel (Mon- Fri)<br>(additional 30 minutes in Chapel)                  | 210            | 250                          | 19%                                 |
| Cremation | Use of Crematorium Chapel on a Saturday<br>( additional 30 minutes in Chapel)              | 270            | 270                          | 0%                                  |
| Cremation | Use of Crematorium Chapel on a Sunday or Bank Holiday<br>(additional 30 minutes in Chapel) | 520            | 540                          | 4%                                  |
| Cremation | Visual Tributes<br>Single Photo  | 15             | 15                           | 0%                                  |
| Cremation | Visual Tributes<br>Simple Slideshow  | 52             | 60                           | 15%                                 |
| Cremation | Visual Tributes<br>Professional Photo Tribute  | 75             | 75                           | 0%                                  |
| Cremation | Visual Tributes<br>Checking Supplied Video   | 25             | 33                           | 32%                                 |

| Service                            | What is charged for  | Fee 22/23<br>£ | Proposed Fee<br>2023/24<br>£ | Percentage<br>Increase/<br>Decrease |
|------------------------------------|--|----------------|------------------------------|-------------------------------------|
| Cremation                          | Visual Tributes<br>Downloadable copy                                   | 12             | 12                           | 0%                                  |
| Cremation                          | Visual Tributes<br>Each extra 25 Photos or part thereof                | 25             | 27                           | 8%                                  |
| Cremation                          | Webcast<br>Live only   | 60             | 63                           | 5%                                  |
| Cremation                          | Webcast<br>Live & 28 day view again                                    | 72             | 78                           | 8%                                  |
| Cremation                          | Webcast / Visual tribute<br>Keepsake ( DVD, USB, Bluray) 1st Copy      | 60             | 66                           | 10%                                 |
| Cremation                          | Webcast<br>Keepsake ( DVD, USB, Bluray) additional copies              | 30             | 33                           | 10%                                 |
| Strewing Remains                   | Witnessed Strewing<br>Person Cremated at Woodvale                      | No Charge      | No Charge                    |                                     |
| Strewing Remains                   | Witnessed Strewing in GOR - Mon - Fri<br>Other Crematoria              | 85             | 99                           | 16%                                 |
| Strewing Remains                   | Witnessed Strewing<br>at Woodland Valley - Mon - Fri                   | 110            | 120                          | 9%                                  |
| Strewing Remains                   | Witnessed Strewing in GOR<br>Additional Charge for<br>Saturday Morning | 110            | 125                          | 14%                                 |
| Cremated Remains                   | Temporary storage per month<br>(after first 3 months)                  | 50             | 50                           | 0%                                  |
| Cremated Remains                   | Split of Cremated Remains<br>(Per Casket)                              | 15             | 20                           | 33%                                 |
| Certified Extract<br>from Register | Certified Extract<br>From Register of<br>Cremations                    | 25             | 25                           | 0%                                  |
| Certificate                        | Duplicate Cremation Certificate  | 25             | 25                           | 0%                                  |
| Grave Purchase                     | Adult  | 830            | 900                          | 8%                                  |
| Grave Purchase                     | Adult<br>Woodland Valley Burials                                       | 930            | 1000                         | 8%                                  |

| Service                    | What is charged for                                  | Fee 22/23<br>£ | Proposed Fee<br>2023/24<br>£ | Percentage<br>Increase/<br>Decrease |
|----------------------------|--|----------------|------------------------------|-------------------------------------|
| Grave Purchase             | Child<br>Age limits vary<br>For B&H - 17 and under   | No Charge      | No Charge                    |                                     |
| Interment                  | Depth of 1   | 1056           | 1145                         | 8%                                  |
| Interment                  | Depth of 2   | 1056           | 1145                         | 8%                                  |
| Interment                  | Depth of 3   | 1056           | 1145                         | 8%                                  |
| Interment                  | Child<br>Age limits vary<br>For B&H - 17 and under   | No Charge      | No Charge                    |                                     |
| Interment                  | Public Health/ Hospital Contract                     | 620            | 760                          | 23%                                 |
| Interment                  | Large Coffins<br>Additional Fee                      | 145            | 160                          | 10%                                 |
| Interment                  | Body Parts<br>(No use of Chapel)                     | 150            | 220                          | 47%                                 |
| Biodegradable Coffin       | Greenfield Coffin<br>Economy                         | 132            | 138                          | 5%                                  |
| Biodegradable Coffin       | Greenfield Coffin<br>White                           | 150            | 156                          | 4%                                  |
| Biodegradable Coffin       | Greenfield Coffin<br>Oak                             | 180            | 186                          | 3%                                  |
| Grave Purchase             | Cremated remains<br>Woodland Valley                  | 750            | 750                          | 0%                                  |
| Cremated Remains Interment | Cremated Remains                                     | 190            | 220                          | 16%                                 |
| Cremated Remains Interment | Cremated Remains<br>2nd interment at same time       | 95             | 110                          | 16%                                 |
| Cremated Remains Interment | Additional Digging Fee<br>Per Foot<br>(After 3 Feet) | 70             | 75                           | 7%                                  |
| Cremated Remains Interment | Cremated remains<br>Additional fee - Saturday        | 295            | 320                          | 8%                                  |

| Service  | What is charged for   | Fee 22/23<br>£ | Proposed Fee<br>2023/24<br>£ | Percentage<br>Increase/<br>Decrease |
|--|---|----------------|------------------------------|-------------------------------------|
| Cremated Remains<br>Interment                    | Cremated remains<br>Additional fee - Sunday/ Bank Holiday<br>to staff availability Subject                | 430            | 460                          | 7%                                  |
| Cremated Remains                                 | Scattering Ashes on a Grave<br>Monday-Friday  | 110            | 120                          | 9%                                  |
| Cremated Remains                                 | Scattering Ashes on a Grave<br>Additional Fee Saturday  | 270            | 285                          | 6%                                  |
| Cremated Remains                                 | Scattering Ashes - on a Grave<br>Additional Fee Sunday/ Bank Holidays<br>to staff availability Subject    | 430            | 460                          | 7%                                  |
| Biodegradable<br>Containers for<br>Ashes Burials | Wooden Casket<br>With Name Plate  | 120            | 120                          | 0%                                  |
| Biodegradable<br>Containers for<br>Ashes Burials | Wooden Casket<br>(Double Size)  | 180            | 180                          | 0%                                  |
| Biodegradable<br>Containers for<br>Ashes Burials | NatureUrn®<br>in Oatmeal or Green   | 60             | 60                           | 0%                                  |
| Biodegradable<br>Containers for<br>Ashes Burials | Brown Acorn Urn   | 60             | 60                           | 0%                                  |
| Biodegradable<br>Containers for<br>Ashes Burials | Woodvale Cardboard Casket<br>(if not cremated at Woodvale)  | 22             | 24                           | 9%                                  |
| Certified Extract<br>from Register               | Certified Extract<br>From Register of<br>Burials  | 25             | 25                           | 0%                                  |
| Grave Deed                                       | Transfer of Exclusive Right of Burial<br>By Probate   | 75             | 80                           | 7%                                  |
| Grave Deed                                       | Transfer of Exclusive Right of Burial<br>By Statutory Declaration   | 130            | 135                          | 4%                                  |
| Grave Search                                     | Prices from   | 27             | 27                           | 0%                                  |
| Interment<br>Weekend Prices                      | Interment on Saturdays (Depth of 1, 2 or 3)<br>Supplement   | 355            | 380                          | 7%                                  |
| Interment<br>Weekend Prices                      | Interment on Sundays or Bank Holidays<br>(Depth of 1, 2 or 3) Supplement<br>Subject to staff availability | 510            | 570                          | 12%                                 |
| Interment<br>Weekend Prices                      | Cremated Remains<br>Interment on Saturdays  | 295            | 320                          | 8%                                  |

| Service                     | What is charged for  | Fee 22/23<br>£ | Proposed Fee<br>2023/24<br>£ | Percentage<br>Increase/<br>Decrease |
|-----------------------------|--|----------------|------------------------------|-------------------------------------|
| Interment<br>Weekend Prices | Cremated Remains<br>Interment on Sundays or Bank Holidays<br>Subject to staff availability | 430            | 480                          | 12%                                 |
| Non Resident<br>Charges     | Method of Additional Charge<br>(eg 2 x resident price)                                     | x 2            | x 2                          |                                     |
| Memorial<br>Permit Fee      | Full Permit<br>Single Headstone ( up to 2ft 6 inches)                                      | 150            | 160                          | 7%                                  |
| Memorial<br>Permit Fee      | Full Permit<br>Single Headstone ( over 2ft 6 inches)                                       | -              | 240                          | new fee                             |
| Memorial<br>Permit Fee      | Tablet for Lawn Memorial Cemetery  | 130            | 140                          | 8%                                  |
| Memorial<br>Permit Fee      | Kerbset Including Headstone<br>7ft x 3ft   | 265            | 290                          | 9%                                  |
| Memorial<br>Permit Fee      | Additional Cover Slab or Chippings   | 125            | 130                          | 4%                                  |
| Memorial<br>Permit Fee      | Additional Inscription   | 60             | 70                           | 17%                                 |
| Memorial<br>Permit Fee      | Vase with Inscription  | 65             | 70                           | 8%                                  |
| Mortuary Fee                | Private post mortem  | 282            | 288                          | 2%                                  |
| Mortuary Fee                | High Risk Post Mortem  | 796            | 815                          | 2%                                  |
| Mortuary Fee                | Forensic Post Mortem Out of Hours  | 472            | 485                          | 3%                                  |
| Mortuary Fee                | High Risk Forensic Post Mortem Out of Hours  | 986            | 1012                         | 3%                                  |
| Mortuary Fee                | Transfer fee from RSCH to City Mortuary  | 63             | 65                           | 3%                                  |

| Service                         | What is charged for  | Fee 22/23<br>£ | Proposed Fee<br>2023/24<br>£ | Percentage<br>Increase/<br>Decrease |
|---------------------------------|--|----------------|------------------------------|-------------------------------------|
| <b>Memorials</b>                |  |                |                              |                                     |
| Memorial Book of Remembrance    | 2 Line entry   | 115            | 138                          | 20%                                 |
| Memorial Book of Remembrance    | Additional lines   | 22             | 24                           | 9%                                  |
| Memorial Book of Remembrance    | Floral emblem - additional to 5 line entry   | 88             | 90                           | 2%                                  |
| Memorial Book of Remembrance    | Badge / Crest - additional to 5 line entry   | 95             | 96                           | 1%                                  |
| Memorial Book of Remembrance    | Illuminated Capital - additional to 5 line entry                                   | 132            | 132                          | 0%                                  |
| Memorial Book of Remembrance    | Full Coat of arms - additional to 5 line entry                                     | 143            | 144                          | 1%                                  |
| Memorial Tree of remembrance    | Memorial leaf - 5 year initial purchase  | 195            | 210                          | 8%                                  |
| Memorial Tree of remembrance    | Memorial leaf - 2 year renewal   | 75             | 90                           | 20%                                 |
| Memorial Tree of remembrance    | Memorial leaf - additional years at time of initial purchase or renewal            | 25             | 27                           | 8%                                  |
| Memorial Hall of memory         | Recordia Leather panel 5 year initial purchase                                     | 210            | 246                          | 17%                                 |
| Memorial Hall of memory         | Recordia Leather panel - 2 year renewal  | 75             | 90                           | 20%                                 |
| Memorial Hall of memory         | Recordia Leather panel - additional years at time of purchase or renewal- per year | 25             | 27                           | 8%                                  |
| Memorial Woodland Valley plaque | Solid Oak plaque - up to 3 lines of text   | 496            | change to permit             |                                     |
| Memorial Woodland Valley plaque | Additional lines   | 32             | as above                     |                                     |
| Memorial Bulb Commemoration     | Bulb commemoration   | 72             | 80                           | 11%                                 |
| Garden of Remembrance           | Plaque in Woodland Walk - 5 year initial purchase                                  | 392            | 430                          | 10%                                 |



| Service               | What is charged for  | Fee 22/23<br>£ | Proposed Fee<br>2023/24<br>£ | Percentage<br>Increase/<br>Decrease |
|-----------------------|--|----------------|------------------------------|-------------------------------------|
| Garden of Remembrance | Plaque in Woodland Walk - additional years at time of purchase or renewal          | 26             | 28                           | 8%                                  |
| Garden of Remembrance | Plaque in Woodland Walk - 2 year renewal   | 100            | 115                          | 15%                                 |
| Garden of Remembrance | Plaque with Rose Bush - 5 year initial purchase                                    | 417            | 450                          | 8%                                  |
| Garden of Remembrance | Plaque with Rose Bush - additional years at initial purchase or renewal - per year | 30             | 30                           | 0%                                  |
| Garden of Remembrance | Plaque with Rose Bush - 2 year renewal   | 110            | 125                          | 14%                                 |
| Garden of Remembrance | Plaque with Tree Rose - 5 year initial purchase                                    | 467            | 500                          | 7%                                  |
| Garden of Remembrance | Plaque with Tree Rose- additional years at initial purchase or renewal - per year  | 35             | 35                           | 0%                                  |
| Garden of Remembrance | Plaque with Tree Rose - 2 year renewal   | 130            | 145                          | 12%                                 |
| Garden of Remembrance | Plaque on Tree - 5 year initial purchase   | 632            | 670                          | 6%                                  |
| Garden of Remembrance | Plaque on Tree - additional years at time of purchase or renewal                   | 50             | 52                           | 4%                                  |
| Garden of Remembrance | Plaque on Tree - 2 year renewal  | 230            | 250                          | 9%                                  |
| Garden of Remembrance | Plaque in Childrens Garden - 5 year initial purchase                               | 195            | 245                          | 26%                                 |
| Garden of Remembrance | Plaque in Childrens Garden- additional years at time of purchase or renewal        | 15             | 25                           | 67%                                 |
| Garden of Remembrance | Plaque in Childrens Garden - 2 year renewal  | 50             | 75                           | 50%                                 |
| Garden of Remembrance | Plaque on Memorial Seat - 5 year initial purchase                                  | 1420           | 1492                         | 5%                                  |
| Garden of Remembrance | Plaque on Memorial Seat- additional years at time of purchase or renewal           | 124            | 130                          | 5%                                  |
| Garden of Remembrance | Plaque on Memorial Seat - 2 year renewal   | 420            | 450                          | 7%                                  |

| Service               | What is charged for   | Fee 22/23<br>£ | Proposed Fee<br>2023/24<br>£ | Percentage<br>Increase/<br>Decrease |
|-----------------------|---|----------------|------------------------------|-------------------------------------|
| Garden of Remembrance | Plaque on Shared Memorial Seat<br>5 year initial purchase   | 540            | 572                          | 6%                                  |
| Garden of Remembrance | Plaque on Shared Memorial Seat<br>additional years at time of purchase or renewal                     | 36             | 38                           | 6%                                  |
| Garden of Remembrance | Plaque on Memorial Seat - 2 year renewal  | 210            | 220                          | 5%                                  |
| Garden of Remembrance | Memorial Niche - 5 year initial purchase<br>includes tablet and basic inscription up to 80 characters | 780            | 830                          | 6%                                  |
| Garden of Remembrance | Memorial Niche - additional years at time of initial<br>purchase or renewal                           | 37             | 40                           | 8%                                  |
| Garden of Remembrance | Memorial Niche - each additional characters for inscription   | 3              | 3                            | 0%                                  |
| Garden of Remembrance | Memorial Niche - Motif  | 70             | 72                           | 3%                                  |
| Garden of Remembrance | Memorial Niche - Photo plaque   | 100            | 105                          | 5%                                  |

Bereavement Services - Benchmarking at November 2022

Proposed Fees & Charges Increases for those Categories

| Service               | Description   | BHCC Current Fees from 01/04/22 | BHCC Proposed Fees from 01/04/23 |  | Private                            | Private   | Local Authority                    | Local Authority            | Local Authority                 | Local Authority                                      | Local Authority                 | Local Authority                                   | Private   | Private                                      |
|-----------------------|---|---------------------------------|----------------------------------|--|------------------------------------|---|------------------------------------|----------------------------|---------------------------------|--|---------------------------------|---|---|--|
|                       |   |                                 |                                  |  | Downs Fees from 01/02/22 (Dignity) | Surrey & Sussex Crematorium from 01/02/22 (Dignity) | Adur & Worthing Fees from 01/01/22 | Lewes & Seaford 01/04/2021 | Eastbourne Fees from 01/04/21   | Newhaven Town Council from 01/04/2022                | Hastings Fees from 01/01/22     | Wealden Fees from 01/04/22                        | Clayton Wood Woodland Fees from 1/1/22 (Southern Co-Op) | Chichester Crematorium from 1/2/22 (Dignity) |
| <b>Cremation fees</b> |   |                                 |                                  |  |                                    |   |                                    |                            |                                 |  |                                 |   |   |  |
| Cremation             | Adult   | 715                             | 755                              |  | 678                                | 1070  | 995                                | N/A                        | 715                             | N/A  | 819                             | 885   | N/A   | 1070   |
| Cremation             | Direct/Contract (Early Slot)                        | 423 to 499                      | 455 to 540                       |  | 499 -658                           | 499 to 910  | 499 to 695                         | N/A                        | Direct 397.50                   | N/A  | 487 to 675                      | 375 to 700  | N/A   | 499 to 910                                   |
| Strewing Remains      | Cremated own crematorium                            | 0                               | 0                                |  | 0                                  | 0   | unwitnessed 0 , witnessed 70       | N/A                        | Unwitnessed 0 , witnessed 50/70 | N/A  | unwitnessed 0, witnessed GOR 58 | 0   | N/A   | 0  |
| Strewing Remains      | Other Crematoria                                    | 85                              | 99                               |  | 97                                 | N/A   | unwitnessed 85                     | N/A                        | Unwitnessed 30 /Witnessed 70-90 | N/A  | 58 to 138                       | 55  | 215-315   | N/A  |
| Additional fee        | Use of Crematorium chapel weekday - extra slot      | 210                             | 250                              |  | 339                                | 535   | 285                                | N/A                        | 180                             | N/A  | 149 to 235                      | 215 (30 mins) 415 (45 mins)                       | 175 to 375  | 535  |
| Additional fee        | Use of Crematorium chapel Saturday supplement       | 270                             | 285                              |  | 339                                | 535   | 405                                | N/A                        | N/A                             | N/A  | N/A                             | 200 ( extra chapel time 30 mins 265/ 45 mins 515) | 475   | 535  |
| Additional fee        | Use of Crematorium chapel Sunday/ BH supplement     | 520                             | 570                              |  | 677                                | 1070  | N/A                                | N/A                        | N/A                             | N/A  | N/A                             | N/A   | 675   | 1070   |
| <b>Cemetery fees</b>  |   |                                 |                                  |  |                                    |   |                                    |                            |                                 |  |                                 |   |   |  |
| Non Resident Charges  | Method of Additional Charge (eg 2 x resident price) | Double fees                     | Double fees                      |  | N/A                                | N/A   | N/A                                | Double fees                | Double fees                     | Double fees except children where supplement charged | Double fees                     | N/A   | N/A   | N/A  |
| Grave Purchase        | Adult   | 830                             | 900                              |  | N/A                                | N/A   | 3750 to 4000                       | 1169 to 1199               | 935 (? Years)                   | 1061   | 1027 to 1655                    | N/A   | N/A   | N/A  |
| Grave Purchase        | Adult Woodland Burials                              | 930                             | 1000                             |  | N/A                                | N/A   | N/A                                | N/A                        | N/A                             | N/A  | 517                             | N/A   | woodland glades- 1950 to 2885 meadow- 1640 to 4150      | N/A  |
| Grave Purchase        | Child Age limits vary For B&H - 17 and under        | 0                               | 0                                |  | N/A                                | N/A   | 0                                  | 0                          | 467.50 (50% full fee)           | 183 ( non res 233)                                   | 0                               | N/A   | 595 (0-2 years)   | N/A  |

| Service           | Description   | BHCC Current Fees from 01/04/22 | BHCC Proposed Fees from 01/04/23 |  | Downs Fees from 01/02/22 (Dignity) | Surrey & Sussex Crematorium from 01/02/22 (Dignity) | Adur & Worthing Fees from 01/01/22 | Lewes & Seaford 01/04/2021      | Eastbourne Fees from 01/04/21  | Newhaven Town Council from 01/04/2022 | Hastings Fees from 01/01/22 | Wealden Fees from 01/04/22 | Clayton Wood Woodland Fees from 1/1/22 (Southern Co-Op) | Chichester Crematorium from 1/2/22 (Dignity) |
|-------------------|---|---------------------------------|----------------------------------|--|------------------------------------|---|------------------------------------|---------------------------------|--|---------------------------------------|-----------------------------|----------------------------|---|--|
| Grave Purchase    | Ashes plot  | 750                             | 750                              |  | N/A                                | N/A   | 750                                | 310 (10 years in GoR)           | 570(? Years) Resident Crem at E/B, Non Resident 855,                 | 275 ( in GOR)                         | 835                         | N/A                        | 875 to 1395 (plot for 2) 1450 to 2235 (plot for 4)      | N/A  |
| Interment         | Depth of 1  | 1056                            | 1145                             |  | N/A                                | N/A   | 575                                | 925                             | 960  | 917                                   | 787                         | N/A                        | 590 (885 hand dug)                                      | N/A  |
| Interment         | Depth of 2  | 1056                            | 1145                             |  | N/A                                | N/A   | 900                                | 1220                            | 1045   | 1189                                  | 787                         | N/A                        | N/A   | N/A  |
| Interment         | Depth of 3  | 1056                            | 1145                             |  | N/A                                | N/A   | 900                                | 1622                            | N/A  | 1597                                  | 787                         | N/A                        | N/A   | N/A  |
| Interment         | Child Age limits vary For B&H - 17 and under              | 0                               | 0                                |  | N/A                                | N/A   | 0                                  | 0 (<12 yrs) (>12 adult fee) 925 | 0 (< 12 years) 50% full fee >12                                      | 0 (non resident 150)                  | 0 - non resident fees apply | N/A                        | 0   | N/A  |
| Interment         | Cremated Remains  | 190                             | 220                              |  | N/A                                | N/A   | 150                                | 280                             | 210 residents non res cremated at Eastbourne 315 non res 420 non res | 264                                   | N/A                         | N/A                        | 270   | N/A  |
| Interment         | Cremated Remains 2nd interment at same time               | 95                              | 110                              |  | N/A                                | N/A   | N/A                                | N/A                             | N/A  | N/A                                   | N/A                         | N/A                        | 270   | N/A  |
| Additional charge | Interment outside normal weekday operating MINIMUM CHARGE | 0                               | 0                                |  |                                    |   | 170                                | N/A                             |  |                                       |                             |                            | 375   |  |
| Additional charge | Saturday supplement - full burial                         | 355                             | 380                              |  | N/A                                | N/A   | 405                                | N/A                             | N/A  |                                       | N/A                         | N/A                        | 620   | N/A  |
| Additional charge | Sunday/ BH supplement - full burial                       | 510                             | 570                              |  | N/A                                | N/A   | N/A                                | N/A                             | N/A  |                                       | N/A                         | N/A                        | 970   | N/A  |
| Additional charge | Saturday supplement - ashes burial                        | 295                             | 320                              |  | N/A                                | N/A   | 390                                | N/A                             | N/A  |                                       | N/A                         | N/A                        | 95  | N/A  |
| Additional charge | Sunday/ BH supplement - ashes burial                      | 430                             | 460                              |  | N/A                                | N/A   | N/A                                | N/A                             | N/A  |                                       | N/A                         | N/A                        | 150   | N/A  |
| Scattering        |   |                                 |                                  |  |                                    |   |                                    |                                 |  | 63                                    |                             |                            | 215 to 315 (add charge 75 to 150 outside normal hours)  |  |

| Service             | Description  | BHCC Current Fees from 01/04/22 | BHCC Proposed Fees from 01/04/23 |  | Downs Fees from 01/02/22 (Dignity) | Surrey & Sussex Crematorium from 01/02/22 (Dignity) | Adur & Worthing Fees from 01/01/22 | Lewes & Seaford 01/04/2021 | Eastbourne Fees from 01/04/21 | Newhaven Town Council from 01/04/2022 | Hastings Fees from 01/01/22 | Wealden Fees from 01/04/22 | Clayton Wood Woodland Fees from 1/1/22 (Southern Co-Op) | Chichester Crematorium from 1/2/22 (Dignity) |
|---------------------|--|---------------------------------|----------------------------------|--|------------------------------------|---|------------------------------------|----------------------------|-------------------------------|---------------------------------------|-----------------------------|----------------------------|---|--|
| Cemetery Chapel Fee | with burial in cemetery  | 99                              | 99                               |  | N/A                                | N/A   | 0                                  | 98                         |                               |                                       | 149                         |                            | 0 - full burial 150 - scattering                        |  |
| Cemetery Chapel Fee | no burial or burial elsewhere                                  | 184                             | 184                              |  | N/A                                | N/A   | 215                                |                            |                               |                                       | 235                         |                            | 375   |  |
|                     |  |                                 |                                  |  |                                    |   |                                    |                            |                               |                                       |                             |                            |   |  |
| Transfer Grave deed | Transfer of Exclusive Right of Burial By Probate               | 75                              | 80                               |  | N/A                                | N/A   | 130                                | 75                         | 65                            |                                       | 76                          | N/A                        | N/A   | N/A  |
| Transfer Grave deed | Transfer of Exclusive Right of Burial By Statutory Declaration | 130                             | 135                              |  | N/A                                | N/A   | 130                                | 75                         | 80                            |                                       | N/A                         | N/A                        | N/A   | N/A  |
| Grave Search        | Prices from  | 27                              | 27                               |  | N/A                                | N/A   | 35                                 | 32                         | 5                             |                                       | N/A                         | N/A                        | N/A   | N/A  |
|                     |  |                                 |                                  |  |                                    |   |                                    |                            |                               |                                       |                             |                            |   |  |
| Memorial Permit Fee | Single headstone   | 150                             | 160                              |  | N/A                                | N/A   | 200 - (1st permit inc in ROB fee)  | 223                        | 100                           | 218                                   | 111                         | N/A                        | N/A   | N/A  |
| Memorial Permit Fee | Tablet   | 130                             | 140                              |  |                                    |   | 150                                | 222                        | 50                            | 218                                   |                             | N/A                        | N/A   |  |
| Memorial Permit Fee | Headstone & Kerbset  | 265                             | 290                              |  |                                    |   | 250                                | 276                        | 200                           | 275                                   | 207                         | N/A                        | N/A   |  |
| Memorial Permit Fee | Vase with inscription  | 65                              | 70                               |  |                                    |   | N/A                                |                            | 15                            |                                       |                             | N/A                        | N/A   |  |
| Memorial Permit Fee | Additional Work (Additional Inscription)                       | 60                              | 70                               |  | N/A                                | N/A   | 75                                 | 106                        | 50                            | 98                                    | 111                         | N/A                        | N/A   | N/A  |
| Memorial Permit Fee | Additional Work (Cleaning stone)                               | 0                               | 0                                |  |                                    |   | N/A                                |                            | N/A                           |                                       |                             | N/A                        | N/A   |  |

